



**CITY OF MARSHALL
CITY COUNCIL MEETING
A G E N D A**

**Tuesday, February 26, 2019 at 5:30 PM
Professional Development Room - Marshall Middle School, 401 South
Saratoga Street**

OPENING ITEMS

1. Call to Order/Pledge of Allegiance

APPROVAL OF AGENDA

APPROVAL OF MINUTES

2. Consider approval of the minutes of the regular meeting held on February 12, 2019

PUBLIC HEARING

AWARD OF BIDS

3. Marshall Hotel – Consider Award of Proposal for Removal of Hazardous Materials and Miscellaneous Debris.

CONSENT AGENDA

4. Approval of Consent Agenda
5. Consider Request of the Marshall Area Chamber of Commerce for St. Patrick's Day Parade - March 16, 2019.
6. Vacation of Utility Easements in Carr Estates Fourth Addition - Receive Petition for Vacation of Utility Easements and Call for Public Hearing.
7. Project Z70: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project - Consider Resolution Declaring Adequacy of Petition and Ordering Preparation of Report.
8. Maintenance agreement for the driving simulator currently at the MERIT Center
9. Consider approval of the bills/project payments

APPROVAL OF ITEMS PULLED FROM CONSENT

OLD BUSINESS

TABLED ITEM

NEW BUSINESS

10. Enterprise Fleet Management for City of Marshall
11. Consider Appointments to the Various Boards, Commissions, Bureaus and Authorities.
12. Preliminary Plat of Foley Addition - Introduce Plat and Call for Public Hearing.
13. Consider Resolution for Traffic Control Signage at the Intersection of South 1st Street and Greeley Street.

COUNCIL REPORTS

14. Commission/Board Liaison Reports

15. Councilmember Individual Items

STAFF REPORTS

16. City Administrator
17. Director of Public Works
18. City Attorney

ADMINISTRATIVE REPORTS

INFORMATION ONLY

- [19.](#) Information Only

ADJOURN TO CLOSED SESSION

MEETINGS

- [20.](#) Upcoming Meetings

ADJOURN

21. Adjourn Meeting

RULES OF CONDUCT

- You may follow the meeting online – www.ci.marshall.mn.us.
- Public Hearing – the general public shall have the opportunity to address the Council.
 - Approach the front podium
 - State your name, address and interest on the subject
- Mayor may choose to allow others to address the Council during other agenda items. Persons who desire to speak should do so only after being recognized by the Mayor.
 - Approach the front podium
 - State your name, address and interest on the subject
- Persons in attendance at the meeting should refrain from loud discussions among themselves, clapping, whistling or any other actions. Our values include mutual respect and civility for all in attendance.
- If you have questions during the Council meeting please see Kyle Box, City Clerk who sits in the front left area of the audience sitting area.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 26, 2019
Category:	APPROVAL OF MINUTES
Type:	ACTION
Subject:	Consider approval of the minutes of the regular meeting held on February 12, 2019
Background Information:	Enclosed are the minutes of the regular meeting held on February 12, 2019
Fiscal Impact:	None
Alternative/ Variations:	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting. We then could potentially incorporate proposed amended minutes at the meeting.
Recommendations:	that the minutes of the regular meeting held on February 12, 2019 be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, February 12, 2019**

The regular meeting of the Common Council of the City of Marshall was held February 12, 2019 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Glenn Olson, Director of Public Works/City Engineer; Jim Marshall, Director of Public Safety; Annette Storm, Director of Administrative Services; Sheila Dubs, Human Resource Manager; Ilya Gutman, Plan Examiner/Assistant Zoning Administrator and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

There was a consensus to operate under the presented agenda.

Consider approval of the minutes of the work session and regular meeting held on January 23, 2019.

Motion made by Councilmember Schafer, Seconded by Councilmember Labat to approve the minutes of the works session and regular meeting held on January 23, 2019. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. Voting Abstaining: Councilmember Meister. The motion **Passed. 6-0-1**

Public Hearing of Ordinance Amendment to Section 62-2 Ice and Snow.

This City Ordinance regulates snow and ice removal from public sidewalks. It requires owners of adjacent properties to have snow and ice removed within certain time frame and permits the City to have the nuisance abated if the sidewalks are not cleared; the City may then assess the cost if a bill for snow or ice removal is not paid for. However, snow on private streets is not addressed despite it being a health and safety hazard and the City's receiving multiple complaints.

Staff reviewed the State Statute that gives the City authority to remove the snow from public sidewalks and determined that it also permits a similar procedure on private properties, including private streets. Therefore, the Ordinance section was revised by adding references to "private streets." A private street is defined in the ordinance as "one that has not been dedicated but rather reserved as public access to property. The private street or road shall be owned and maintained by the property owner which it serves."

Additionally, several changes were made to better reflect the actual process that the City is using in dealing with this problem, for example the option of civil suit was removed. Also, a provision was added that limited owners' obligations and measures to the ones the City customarily follows.

At the meeting on January 18, 2019, Legislative and Ordinance Committee voted to recommend to council the approval of Ordinance amendment to Section 62-2 Ice and snow as recommended by staff. The Ordinance amendment to Section 62-2 Ice and snow was introduced at January 23, 2019, City Council meeting.

Plan Examiner/Assistant Zoning Administrator presented the background information to Council. Director of Public Works/City Engineer clarified that the term "private streets" does not include driveways.

Misty Butler, 127 E Street, addressed the council on concerns within Broadmoor Valley. Ms. Butler provided 11 photos to the council and described the lack of maintenance, specifically snow removal, within the mobile home park which contains private streets. Ms. Butler commented on several instances where snow was not removed causing several issues for residence of the park.

Al Greg, a resident of Marshall, commented on the timeline of snow removal. Mr. Greg discussed the requirement of having the snow removed from areas described in the ordinance within 12 hours after the snow fall as ceased.

Councilmember Bayerkohler confirmed that the 12-hour requirement was not an addition to the ordinance and has been in place for several years.

Councilmember Labat discussed the 12-hour timeline with the Director of Public Works/City Engineer Glenn Olson and if it should be amended.

Director Olson commented on the current snow removal procedure.

Christina Izquierdo, 305 Timber Ln., Broadmoor Valley, commented on the lack of snow removal within Broadmoor Valley over the New Year's Day Holiday and how it has affected the residents. Ms. Izquierdo mentioned it took several days for the park owner to organize the snow removal and during that time, Southwest Sanitation initially refused to provide trash removal services, the City organized a secondary plan to have the roads in case of emergencies, and residents missed work because of the lack of snow removal. Ms. Izquierdo commented that residents of Broadmoor Valley should not have to rely on a secondary plan to receive emergency services. Ms. Izquierdo discussed the parks deterioration over past several years. Ms. Izquierdo asked that the ordinance be passed so that the residents of the park can be one step closer to the services the rest of the city enjoys.

Greg Taylor, a resident of Marshall, commented to Council that there are additional areas, such as abandoned buildings/properties that need to be taken care of first. Mr. Taylor asked if the property owners, where snow had not been removed (from the sidewalks), had been cited.

Councilmember Schafer commented on the snow removal policy and that City Staff do not patrol looking for areas to remove snow from sidewalks and that it is a complaint driven policy.

Mr. Taylor commented on the 12-hour time line described in the ordinance. Mr. Taylor described his company's snow removal policy.

Councilmember Bayerkohler and Plan Examiner/Assistant Zoning Administrator Ilya Gutman provided information on comparable cities and that 24 hours is the most common time line for residents to remove snow.

Jesus Hernandez, a resident of Broadmoor Valley of 18 years, and described the on-going problems with the park and the decline in road maintenance over the years. Mr. Hernandez mentioned that these issues have affected different families financial, emotionally and psychologically. Mr. Hernandez commented that roads connect communities and when the residents are stuck in the park for several days without access out or in they feel trapped.

Leroy Affolter, a resident of Marshall, asked clarification on the background information on the item.

Carol Carlson, a resident of Marshall, discussed the excess snow put back on the sidewalks from snow plows.

There was further discussion by Council to amend the proposed ordinance from 12 hours to 24 hours regarding snow removal.

Councilmember Bayerkohler mentioned concerns from homeowners that maintain sidewalks and pedestrians that use the sidewalks. Member Bayerkohler thanked members of the community for coming out and addressing their concerns.

Councilmember Lozinski referenced state statute and what defines and hazard vs. a health and safety issue regarding snow.

City Attorney Dennis Simpson provided clarification and that there are two different statutes that are being discussed in this ordinance.

Greg Taylor asked who would be charged if the property was being leased.

Director Olson commented that the owner of the property would receive the invoice.

Leroy Affolter commented on properties that are not in compliance.

There was further discussion by Council whether this item should go back to the Legislative and Ordinance Committee.

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer to close the public hearing. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer that the Council adopt Ordinance No. 733, Second Series, amending Section 62-2 Ice and snow, as well as changing the ordered clear period from 12 hours to 24 hours. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer Voting Nay: Councilmember Labat, Councilmember Lozinski. The motion **Passed. 5-2**

Public Hearing of Ordinance Amendment to Section 86-96 A - Agricultural District.

At the November 27, 2018 Council Meeting, Mr. Ty Brouwer presented a proposal for a public archery range to be located at the MERIT Center property. The Council approved this proposal and gave staff directions to proceed in accommodating the archery range. Marshall Community Services Department will be the lead in the entire process.

The proposed location is zoned I-2 General Industrial District, which does not permit archery ranges. In fact, in Marshall archery ranges are permitted only in a B-3 General Business District, which most likely was intended for indoor locations only.

Staff reviewed various ways for achieving a desired goal. Considering that the intent is for this archery range to become a public park, the decision was made to proceed in this direction. All City parks are zoned A – Agricultural District; however, an archery range is currently not a permitted or conditional use in an A – Agricultural District. In a few cities reviewed by staff, archery ranges are either not listed anywhere or permitted in Floodway Districts only.

It seems that a reasonable path to creating a park with an archery range would be a three-step process:

1. Change the Ordinance to add archery ranges as a conditional use in an A – Agricultural District;
2. Rezone a desired area from I-2 General Industrial District to A – Agricultural District to match other city parks;
3. Approve a conditional use permit for an archery range in an A – Agricultural District.

This action is the first step of the three-step process outlined above.

At the January 9, 2019, regular Planning Commission meeting, ordinance amendment was discussed, and a motion was made by Knieff and second by Carstens to recommended approval for adoption. All voted in favor of the motion.

At the meeting on January 18, 2019, Legislative and Ordinance Committee voted to recommend to council the approval of revisions amending Section 86-96 A - Agricultural District by adding archery ranges as a conditional use as recommended by staff.

The Ordinance Amendment to permit an archery range was introduced at the January 23, 2019, City Council meeting.

Plan Examiner/Assistant Zoning Administrator Ilya Gutman presented the item to Council.

Motion made by Councilmember Schafer, Seconded by Councilmember Meister to close the public hearing. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Motion made by Councilmember Schafer, Seconded by Councilmember Meister that the Council adopt Ordinance No. 734, Second Series, Amending Section 86-96 A - Agricultural District to permit an archery range as a conditional use in an A – Agricultural District. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Vacate Easements in Commerce Industrial Park – 1) Public Hearing.

The City of Marshall is in the process of developing a new industrial area known as Commerce Industrial Park. The area has been reconstructed to include a new street (Michigan Road extension), connection of Michigan to T.H. 68, utilities, and stormwater ponding and drainage areas throughout the subdivision.

Because of the newly developed areas, it was necessary to replat the area. The new plat includes revised developable properties, outlot areas, and new utility easement designations.

It is necessary to vacate the utility easements shown on the attached resolution prior to the recording of Commerce Industrial Park Second Addition, previous

A Housing & Redevelopment Authority meeting will be scheduled on February 12, 2019, prior to the hearing for HRA review and approval.

Prior to the public hearing and adoption of the resolution, all utility companies have been contacted. No adverse comments have been received from the utility companies.

Director of Public Works/City Engineer Glenn Olson presented the item to Council.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to close the public hearing. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Motion made by Councilmember Meister, Seconded by Councilmember Labat that the Council adopt Resolution Number 4587, Second Series, which is the "Resolution Authorizing Vacation of Easements for Commerce Industrial Park". Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

MERIT Center Driving Track - Phase 2: Consider Award of Bids.

This project consists of grading and bituminous paving of a 3,500 LF extension of the existing MERIT Center Road Course, a 1,700 SY parking lot (for the MERIT Center classroom facility south of CSAH 33/Erie Road), and concrete paving of a 9,100 SY skid pad. The project also consists of pond excavation, construction of 1,000 LF of storm sewer, 2,000 LF of water main, and a loading dock prop. Bid Alternates include: 8,800 LF of perimeter fencing, grading and 550 Tons of bituminous pavement access drive with cul-de-sac, and 450 Tons of bituminous pavement for cold storage building with parking lot.

Project funding is provided by the Minnesota Department of Public Safety in an amount up to \$3.1 million, including design, construction, inspection, testing, furnishings and equipment.

Bids were received on February 5, 2019. Three bids were received as shown on the attached bid tabulation.

After review of the bids, Alternate A-Perimeter Fencing was recommended to not be awarded.

It is recommended to award the project to the low bidder, R&G Construction Co. of Marshall, Minnesota, for the Base Bid (\$2,405,242.00) plus Alternate B-Cul-de-sac (\$160,475.80) plus Alternate C-Cold Storage Building (\$146,812.70) for a total award of a construction amount of \$2,712,530.50.

We will be monitoring the total expenses for the project, including design, construction, testing, furnishings and equipment, and inspection costs to ensure total project costs be constrained to the \$3.1 million available funding.

The project will be funded from the MERIT Center Driving Track-Phase 2 Fund (493-50551-5530). For funding considerations, 5% is added for contingencies, for a total estimated construction project cost of \$2,848,157.00.

Director of Public Works/City Engineer presented the item to Council. Director of Public Safety Jim Marshall also discussed items specific to the Driving Track.

There was further discussion by Council and Staff.

Motion made by Councilmember Schafer, Seconded by Councilmember Labat that the Council authorize entering into an agreement with R&G Construction Co. of Marshall, Minnesota, in the amount of \$2,712,530.50 for the MERIT Center Driving Track-Phase 2 (Base Bid plus Alternate B plus Alternate C). Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski Voting Nay: Councilmember Bayerkohler. The motion **Passed.**
6-1

Approval of Consent Agenda

Councilmember Meister pulled item number 12, Surplus Property – Police Department for further discussion.

Councilmember Bayerkohler pulled item number 13, MERIT Center/State of Minnesota amendment of Lease No. 2 for further discussion.

Council member Lozinski pulled item number 16, Consider ratifying an application for an On-Sale Intoxicating Liquor License for Marshall Convention and Visitors Bureau from February 7, 2019 to February 12, 2019.

Motion made by Councilmember DeCramer, Seconded by Councilmember Labat to approve the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Passed.**
7-0

Approval to declare vehicles as surplus property for the Police Department.

Approval of Resolution Number 4587, Second Series, Authorizing Transfer of Surplus Funds and Closure of Debt Service Fund 366

Approval of an application for an On-Sale Intoxicating Liquor License for Marshall Convention and Visitors Bureau for March 9, 2019.

Approval of the bills/project payments

Surplus Property – Police Department

There are 42 bikes that have been abandoned or seized by the Marshall Police Department and have gone through the notification processes and required periods for disposal. These bikes will be sold in Marshall, donated or will be taken to Alters for disposal.

Councilmember Meister pulled the item to ask that the bikes go to a good cause before they are destroyed. Director of Public Safety Jim Marshall mentioned that the bikes will go between two different programs before they are destroyed.

Motion made by Councilmember Meister, Seconded by Councilmember Schafer to declare property as surplus for the Marshall Police Department. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried.** **7-0**

MERIT Center/State of Minnesota amendment of Lease No. 2

This is a renewal of an existing lease that has been in place between the City of Marshall and the State of Minnesota Department of Public Safety, Driver & Vehicle Services for use of the MERIT Center driver's track and skills pad for the performance of commercial driver's license skills testing and motorcycle testing.

Councilmember Bayerkohler pulled the item to discuss the rental rates paid elsewhere by the State of Minnesota. There was further discussion by Council and Staff.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to approve the Amendment of Lease between the City of Marshall and Department of Public Safety, Driver and Vehicle Services. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Lozinski Voting Nay: Councilmember Labat. The motion **Passed. 6-1**

Consider ratifying an application for an On-Sale Intoxicating Liquor License for Marshall Convention and Visitors Bureau from February 7, 2019 to February 12, 2019.

On January 8, 2019 Council approved a Temporary Intoxicating Liquor License for Marshall Convention and Visitors Bureau to use on February 7, 2019.

Marshall Convention and Visitors Bureau requested to change the event date to February 12, 2019 due to severe weather. City staff contacted Alcohol and Gambling Enforcement Division and were approved to change the date.

Councilmember Lozinski pulled the item for further discussion. City Clerk Kyle Box provided additional information on the item.

Motion made by Councilmember Lozinski, Seconded by Councilmember Meister to approve the ratification of a Temporary On-Sale Liquor License for Marshall Convention and Visitors Bureau to February 12, 2019 at Schwan's Mercantile Ballroom, Marshall, Minnesota. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Change Order Authorization.

Director of Public Works/City Engineer presented the item to Council.

Periodically, construction contracts require the use of change orders for a variety of reasons--unforeseen construction items not included in the original contract, variations of contract quantities, unit price changes, time extensions, or plan errors.

Currently, the department initiates a change order whenever any of these contract changes occur, but the work is normally completed prior to Council action.

The Council has requested City staff to review the current change order process and recommend revisions to streamline the process.

In order not to delay construction progress, in accordance with our standard construction Agreement, Article 2 indicates that the "ENGINEER shall act as OWNER'S representative, assume all duties and responsibilities and

have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.”

Also, in accordance with the Standard General Conditions of the Construction Contract, Section 9.01, A. indicates “Engineer will be the Owner’s representative during the construction period.”

However, I believe it is necessary for the Council to be aware of changes to the work previously authorized by the Council. When a construction project is authorized, the Council approves the contract with the contractor plus 5% contingencies.

In the last 10 years of project history for all projects over \$100,000.00, change orders have fallen within the 5% range. For projects up to \$100,000.00, change orders vary widely from -3% to +45% and average just under 10% because of the small original contract amounts. In accordance with our current Purchasing Policy, Council approval is not required for contracts under \$25,000.00. If a sliding scale would be considered, use \$25,000.00 or 5%, whichever is greater.

After review, it is our recommendation to allow change orders according to the following administrative procedure:

- (A) Change orders, cumulatively or singly, that do not exceed the project’s contingency funding may be approved by the department director or their designee.
- (B) Change orders that cumulatively or singly increase the value of a contract to exceed the project’s contingency funding by twenty-five thousand dollars or less require the approval of the City Administrator. The City Administrator may choose to seek additional approval from the Council.
- (C) The Council must approve change orders that increase the value of the contract to more than twenty-five thousand dollars beyond the project’s contingency funding.
- (D) The Council approve the final reconciling change order and final payment.

Councilmember Meister discussed his previous no vote on the item. Member Meister commented that change orders are a part of a project, however, it is still staffs responsibility to manage projects effectively.

There was further discussion by Council on previous projects and the change order process.

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer to allow change orders according to the following administrative procedure.

Councilmember Bayerkohler discussed that the Council is here to provide oversight on tax payer dollars. Member Bayerkohler provided examples of projects with additional funds staff could spend without Council approval and mentioned he is in favor of Council oversight and how change orders are currently handled.

Mayor Byrnes clarified that the City Council would still be informed of every change order as well as still approving the final change order/final payment.

There was continued discussion by Council on the proposed change order policy.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember DeCramer, Councilmember Lozinski Voting Nay: Councilmember Bayerkohler, Councilmember Labat. The motion **Passed. 5-2**

At 7:11 P.M., Mayor Byrnes called for a five-minute recess.

Marshall Lyon County Library Update

Director of the Marshall Lyon County Library, Michele Leininger provided an update from the Marshall Lyon County Library. Director Leininger provided a letter of support, passed by the Library Board, to requested additional funds from the State of Minnesota.

Motion made by Councilmember Labat, Seconded by Councilmember Meister to provide Council support to the Marshall Lyon County Library. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

LEC Building Maintenance

On January 25th, 2019, the Joint Law Enforcement Center Management Committee met to discuss maintenance needs that require immediate attention by the committee. The two areas discussed were related to the electronic security system and the air conditioning condenser and coil unit. Per the Law Enforcement Joint Powers Agreement both Lyon County and the City of Marshall are responsible for the common costs of operation which includes: repair, servicing, maintenance and replacement of mechanical and electrical systems, roof repair and replacement, utility costs and custodial and maintenance services.

The electronic security system that controls all access points to and inside the LEC started to fail in January 2019. The inability to enter offices and exterior doors has affected the work environment and created safety concerns for staff. Lyon County received cost proposals for repair or replacement of the system. Brothers Fire and Security submitted the lowest proposal for \$39,054.69

The existing air conditioning condenser and coil are over 20 years old. Attempts have been made to repair leaks and fix the controls on the existing unit. Maintenance staff and engineers have determined the unit needs to be replaced in the spring of 2019. Lyon County received cost proposals. Bisbee Plumbing & Heating submitted the lowest proposal for \$63,900.00.

The total anticipated cost to replace both the electronic security system and the AC condenser and coil is \$102,954.69. The City of Marshall's expected cost for these repairs is \$51,477.35. These expenses were not budgeted for in 2019.

Director of Public Safety Jim Marshall provided the background information to Council. There was further discussion by Council and Staff on funds to be used and the language in the current agreement between the City of Marshall and Lyon County.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to proceed with needed repairs as outlined above and payment of listed expenses per Law Enforcement Joint Powers Agreement once work is completed. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The

motion **Carried. 7-0**

Consider approval of labor agreements between the City of Marshall and AFSCME Council No. 65

The 2016-2018 labor agreement with AFSCME expired on December 31, 2018. Tentative agreement on contract terms for a new three-year agreement (2019-2021) has been reached.

Summary of contract amendments:

- 1) Duration: January 1, 2019 – December 31, 2021
- 2) Union Security—technical change relating to the payment of dues by union members; language was proposed by the City as recommended by our labor attorney
- 3) Overtime/Compensatory time—housekeeping item---compensatory time records are maintained by the Human Resource department
- 4) Standby—housekeeping item---addition of job title to clause
- 5) Insurance—amended contract years; new clause added to permit 1-3 union representatives on an insurance committee—this clause will sunset on 12/31/2019.
- 6) Holidays—on 3 designated holidays, employees who are not scheduled to work, but are called in to work, will be compensated double overtime for actual hours worked. The holidays are: Thanksgiving Day, Christmas Day, and New Year’s Day.
- 7) Separation from Employment—this is new “good standing” language proposed by the City. This clause mirrors the personnel policy language. Employees must provide a two-week written notice to resign/retire in good standing; if less than two weeks’ notice is provided, the employee is not eligible for a payout of leave accruals or severance benefits and not eligible for re-hire.
- 8) Wages: 2% general wage increase for 2019, 3.25% general wage increase for 2020, and 3.25% general wage increase for 2021.
- 9) Memorandum of Understanding—identifies the effective dates of the proposed wage schedule for the term of the agreement (effective 1st day of the pay period that includes January 1).

A 2% general wage increase is consistent with the non-union employee group increase and budget for 2019.

Human Resource Manager Sheila Dubs provided the background information on the item. City Administrator Sharon Hanson provided additional insight on the labor agreements.

There was further discussion by Council.

Motion made by Councilmember Meister, Seconded by Councilmember Schafer to approve the adoption of Resolution Number 4589, Second Series, a resolution approving a collective bargaining agreement and memorandum of understanding between the City of Marshall and AFSCME Council 65 and authorizes proper City officials to sign said agreements. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski Voting Nay: Councilmember Bayerkohler. The motion **Passed. 6-1**

REQUEST FOR MAP AMENDMENT (REZONE) 1007 Erie Road

At the January 9, 2019, Planning Commission meeting, after a public hearing, and a motion was made by Steen, second by Carstens to recommend approval to City Council to rezone the property as recommended by staff. All voted in favor of the motion.

The Ordinance Amendment to rezone 1007 Erie Road from I-2 General Industrial District to an A – Agricultural District was introduced at the January 23, 2019, City Council meeting.

Plan Examiner/Assistant Zoning Administrator Ilya Gutman presented the item to Council.

Motion made by Councilmember Meister, Seconded by Councilmember Schafer to that the Council adopt Ordinance Number 735, Second Series to rezone 1007 Erie Road from I-2 General Industrial District to an A – Agricultural District. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Request for Conditional Use Permit / Archery Range in A - Agricultural District

The conditional use permit regulations are found in Section 86-46 and the Standards for Hearing are found in Section 86-49.

At the January 9, 2019, Planning Commission meeting, after a public hearing, a motion was made by Ruud, seconded by Carstens, to recommend approval to City Council as recommended by city staff. All voted in favor.

Plan Examiner/Assistant Zoning Administrator Ilya Gutman presented the item to Council. There was further discussion by Council on the number of paved spaces and to add a requirement to have paved sidewalk connected to the accessible parking space.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to approve the request for a Conditional Use Permit to have an archery range in an A – Agricultural District with the following conditions:

1. That the regulations, standards and requirements as set forth in the City Code and as pertains to the class of district in which such premises are located shall be conformed with.
2. That the City reserves the right to revoke the Conditional Use Permit in the event that any person has breached the conditions contained in this permit provided that the City serve the person with written notice specifying items of any default and allow the applicant a reasonable time in which to repair such default.
3. That the property is maintained to conform to the Zoning Code and not cause or create negative impacts to adjacent existing or future properties.
4. Comply with NFAA and IFAA safety rules and clearances.
5. Provide gravel parking for 20 spaces including one paved accessible space.
6. Maintain at least 50 yards distance from all targets to existing structures.
7. Provide accessible sidewalk connecting accessible parking space with the range shooting line.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried 7-0**

Strategic Planning Request for Proposal

Strategic planning is the process the City uses to set its long-term goals and develop plans to achieve those goals. The City's strategic plan would include the City's Vision, Values, Goals and Strategic Directions. The City's vision, values, goals and strategic directions also inform how departments and the City spend financial resources.

A strategic planning facilitator is needed for a few reasons:

- They don't have any vested interest in any departments, so they ask questions that will uncover the core issues.

- They can control the conversation so that everyone gets an opportunity to speak and share their input.
- They can ask probing questions without creating conflict.

Development of a City Strategic Plan was identified as part of Administrator's Needs for City.

City Administrator Sharon Hanson provided the item to Council.

Motion made by Councilmember Schafer, Seconded by Councilmember Labat to approve a RFP for Strategic Planning Services. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski Voting Nay: Councilmember Bayerkohler. The motion **Passed. 6-1**

Wetland Mitigation HRA Owned Property Located in Sonstegard Subdivision

HRA has received an offer to purchase HRA owned property located in Sonstegard Subdivision. That property contains 0.43 of designated wetland. The existence and location of the designated wetland makes the property difficult to develop as the wetland is located in the center of the property.

The EDA has retained the services of wetland delineator employed with Bolton & Menk engineering firm. The 0.43-acre wetland has been identified as Types 1 and 2 wetlands. The local, state and federal agencies have agreed that the wetland has been properly identified by size and type. The Minnesota Board of Water and Soil Resources has state jurisdiction over the designation of wetlands. The basic wetland policy for the state of Minnesota is zero net loss of wetlands. Minnesota state law does require that Types 1 and 2 wetlands may be filled if they are replaced on a 2:1 basis. Therefore, 0.86 acres of wetland bank credits have been identified and the City is prepared to purchase the wetland credits from the wetland bank. The Lyon County Soil and Water District has signed off on the appropriate forms. It is hereby requested that the City Council approve the following payments for the acquisition of wetland bank credits:

1. Non-Corps of Engineers jurisdiction wetlands may be acquired from wetland bank credit at a rate of \$19,000 per acre. Total purchase to Hultgren Farms for 0.86 wetland credits is \$16,340.00.
2. State of Minnesota Board of Water and Soil Resources requires payment of \$2,519.80 as the appropriate state fee for acquisition of 0.86 acres of wetland bank credit.

The wetland bank purchase form has been signed by all local officials. The bank purchase form is ready to be sent into the wetland bank credit manager. For informational purposes, City Attorney is requesting that the two checks in the above stated amounts be approved so that those checks can be forwarded with wetland bank credit to the wetland bank manager and subsequent submittal to the Minnesota Board of Water and Soil Resources.

Sale of property is contingent upon wetland bank mitigation approval and approval by property owner after public hearing.

City Attorney Dennis Simpson presented the item to Council. There was further discussion by Council.

Motion made by Councilmember Schafer, Seconded by Councilmember Meister to approve the authorization recommended by the City Attorney. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember

Lozinski. The motion **Carried. 7-0**

Consider a LG220 Application for Exempt Permit for SMSU Ducks Unlimited for February 28, 2019

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to SMSU Ducks Unlimited to hold a raffle on February 28, 2019, at Southwest Minnesota State University , 1501 State Street, Marshall, Minnesota, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski Voting Abstaining: Councilmember Bayerkohler. The motion **Passed. 6-0-1**

Consider a LG220 Application for Exempt Permit for SMSU Foundation for March 3, 2019

Motion made by Councilmember Schafer, Seconded by Councilmember Labat BE IT RESOLVED, that the City Council hereby (1) grants local unit of government approval to SMSU Foundation to hold a raffle on March 3, 2019, at Southwest Minnesota State University , 1501 State Street, Marshall, Minnesota, (2) acknowledges the receipt of LG220 Application of Exempt Permit, (3) waives the 30-day waiting period, and (4) authorizes and directs the appropriate city personnel to complete and sign the LG220 Application for Exempt Permit on behalf of the City of Marshall. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. Voting Abstaining: Councilmember Bayerkohler. The motion **Passed. 6-0-1**

Commission/Board Liaison Reports

Byrnes No Report

Schafer No Report

Meister No Report

Bayerkohler No Report

DeCramer No Report

Labat Library Board met and has produced a library newsletter to provide information over the next few months.

Police Advisory Board met and Director of Public Safety Jim Marshall provided a status updated on the officers.

Lozinski No Report

Councilmember Individual Items

Councilmember Lozinski reminded the public that Lauren Deutz, Director of the Convention and Visitors Bureau was not involved with the CVB until August of 2018. Member Lozinski also mentioned that Boards that oversee finances should take an ethics training. Member Lozinski also commented on snow removal.

Councilmember Labat discussed snow removal at Patricia Court and commented on the League of Minnesota Cities training.

Councilmember DeCramer commented on snow removal

Councilmember Schafer commented on snow removal.

Councilmember Meister commented on snow removal.

Councilmember Bayerkohler commented on snow removal and the willingness of neighbors to help each other.

Mayor Byrnes commented on snow removal as well as the League of Minnesota Cities Legislative Day and Coalition of Greater Minnesota Cities Legislative Day.

City Administrator

City Administrator Sharon Hanson mentioned that the average levy set by Minnesota Cities in 2019 was 6.2%.

Director of Public Works

Director of Public Works/City Engineer Glenn Olson introduced Street Superintendent Dean Coudron to provide an update on snow removal equipment. Director Olson mentioned that with any additional significant snow fall may cause the City to declare a snow emergency.

City Attorney

City Attorney Dennis Simpson commented on the purchase of a lot that will be filled by a dwelling that approved to be moved into town at a previous council meeting.

Information Only.

There were no questions on the information items.

Upcoming Meetings.

There were no questions on the upcoming meetings.

Adjourn Meeting

At 8:30 P.M., Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to adjourn. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Passed. 7-0**

Mayor

Attest:

City Clerk



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 26, 2019
Category:	NEW BUSINESS
Type:	INFO/ACTION
Subject:	Marshall Hotel – Consider Award of Proposal for Removal of Hazardous Materials and Miscellaneous Debris.
Background Information:	<p>The project includes the removal and disposal of all hazardous building materials and miscellaneous debris within the Marshall Hotel located at 326 West Main Street.</p> <p>Bids were received on February 19, 2019 for the above-referenced project. One bid was received from Advanced Health, Safety and Security of Balaton, Minnesota.</p> <p>A cashier’s check was included with the bid for 1% of the bid amount (\$724.68) rather than the required 10% (\$7,246.85). I spoke with the owner concerning the discrepancy, and he indicated that he could replace the cashier’s check with the correct amount if required.</p> <p>The Council is allowed to waive irregularities in our normal bid procedures, and I would recommend the irregularity be noted and waived.</p> <p>Per the proposal, project completion is within 60 days after issuance of the Notice to Proceed.</p>
Fiscal Impact:	\$72,468.53 – Per Finance, this project will be funded by an interfund loan from pooled TIF funds.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council waive the irregularity of the amount of bid bond and award the proposal for Removal of Hazardous Materials and Miscellaneous Debris at the Marshall Hotel located at 326 West Main Street to Advanced Health, Safety and Security of Balaton, Minnesota, in the amount of \$72,468.53.



CITY OF MARSHALL AGENDA ITEM REPORT

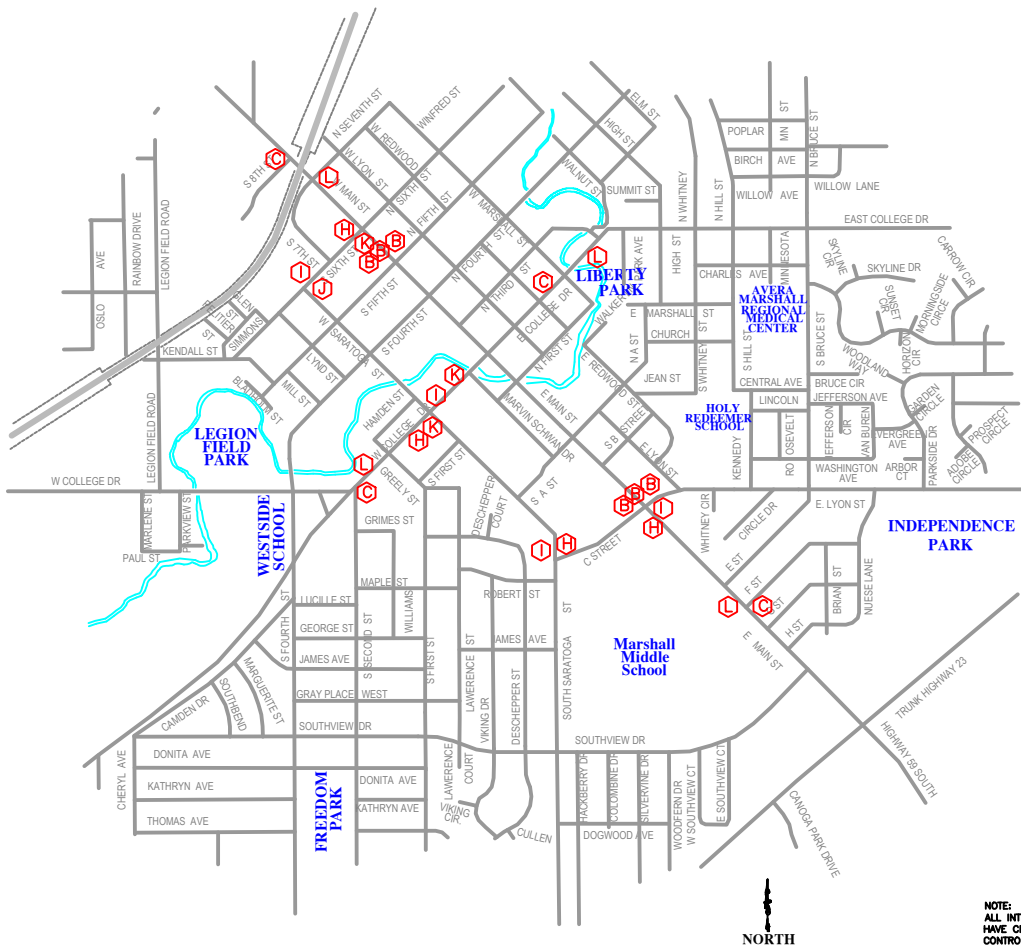
Meeting Date:	Tuesday, February 26, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Approval of Consent Agenda
Background Information:	
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	the following consent agenda items be approved as presented.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 26, 2019
Category:	CONSENT AGENDA
Type:	INFO/ACTION
Subject:	Consider Request of the Marshall Area Chamber of Commerce for St. Patrick's Day Parade - March 16, 2019.
Background Information:	<p>The City has received a request from the Marshall Area Chamber of Commerce for street closure from 2:45 pm-4:15 pm for the annual St. Patrick's Day Parade on Saturday, March 16, 2019 at 3:00 pm.</p> <p>Line-up will begin at 2:45 pm. The parade will start at South 1st Street (Casey's corner) and proceed down Main Street to the North 5th Street (Wooden Nickel corner).</p> <p>The request to Mn/DOT for street closure will be from 2:00 pm to 4:30 pm allowing the Street Department to set up and take down the detour.</p> <p>Upon approval of the City Council, the request will be forwarded to Mn/DOT for their approval.</p>
Fiscal Impact:	None.
Alternative/Variations:	No alternative actions recommended.
Recommendations:	that the Council authorize the annual St. Patrick's Day Parade to be held on Saturday, March 16, 2019, subject to Mn/DOT approval of detour and issuance of permit.

DETOUR SIGNING PLAN



- R11-2
G20-2
FLASHERS NOT SHOWN
- G20-2
FLASHERS NOT SHOWN
- W20-2
*1500' FROM INT.

- M4-8
M1-X4
M5-1 (RIGHT)
- M4-8a
*500' FROM INT.
- M4-8
M1-X4
M5-1 (LEFT)
- M4-8
M1-X4
M5-1 (RIGHT)

SIGN	SIGN NO.	QUANTITY	SIZE	COLOR	FLASHERS
	TYPE III BARRICADE	7	60"x48"	ORANGE ON WHITE	12
	W20-2	4	36"x36"	BLACK ON ORANGE	
	R11-2	3	60"x30"	BLACK ON WHITE	
	M4-8a	4	24"x18"	BLACK ON ORANGE	
	M1-X4	3	24"x24"	BLACK ON ORANGE	
	M1-X4	3	24"x24"	BLACK ON ORANGE	
	M5-1 RT.	9	21"x15"	BLACK ON WHITE	
	M5-1 LT.	8	21"x15"	BLACK ON WHITE	

NOTE:
ALL INTERSECTIONS ALONG PARADE ROUTE WILL
HAVE CITY OF MARSHALL POLICE OFFICERS
CONTROLLING TRAFFIC.

CITY OF MARSHALL
LYON COUNTY
MINNESOTA

NOT TO SCALE

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE
LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM
TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL
FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS

ALL NECESSARY TRAFFIC CONTROL DEVICES AND DETOUR DEVICES
ON THIS PROJECT SHALL BE THE RESPONSIBILITY OF THE CITY OF MARSHALL.
ALL TRAFFIC CONTROL DEVICES SHALL HAVE RETROREFLECTIVE SHEETING.

CITY ENGINEERS OFFICE
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258

St. Patrick's Day Parade 2018

Detour Plan

REVISIONS

I HEREBY CERTIFY THAT THIS PLAN SPECIFICATION OR
REPORT WAS PREPARED BY ME OR UNDER MY DIRECT
SUPERVISION AND THAT I AM A DULY LICENSED
ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE _____ LICENSE NO. 41557

DATE
3/13/2018

DRAWN BY
K.R.J.

S.P. NO.

SHEET NO.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 26, 2019
Category:	CONSENT AGENDA
Type:	INFO/ACTION
Subject:	Vacation of Utility Easements in Carr Estates Fourth Addition - Receive Petition for Vacation of Utility Easements and Call for Public Hearing.
Background Information:	<p>A signed petition for vacation of the utility easements located between Lot 3 and Lot 4 of Carr Estates Fourth Addition, except for the northerly 7.5 ft. and southerly 7.5 ft. of said easements, was submitted from the owner(s) of the property where the easements are proposed to be vacated.</p> <p>A map of the petitioned vacation area is attached.</p> <p>The purpose of the vacation is to construct a dwelling on the property, including a portion of the area to be vacated.</p> <p>A copy of the procedure for vacation of streets by resolution, included in Sec. 62-4 of the Marshall Code of Ordinances, is also attached.</p> <p>Prior to the public hearing and adoption of the resolution granting a petition for vacation, all utility companies will be contacted to ensure no utilities are currently within the proposed vacated area.</p>
Fiscal Impact:	Property owner to reimburse the City for all costs associated with the vacation.
Alternative/Variations:	No alternative actions recommended.
Recommendations:	that the Council acknowledge receipt of the attached petition to vacate utility easements, order the petition to be filed for record with the City Administrator, order hearing on such petition, and set the hearing date for March 12, 2019.

PETITION FOR VACATION OF A UTILITY EASEMENT

Marshall, Minnesota
February, 2019
 Month

To the City Council of Marshall, Minnesota:

We, the undersigned, owners of all the real property abutting the utility easement on 806 Scott Circle, hereby petition that such utility easement be vacated.

	PARCEL # / ADDRESS	OWNER(S)	OWNER(S) SIGNATURE(S)
1.	27-137-003-0 806 Scott Circle	Warren Regnier Rita Regnier	<i>Warren Regnier</i> <i>Rita Regnier</i>
2.			
3.			
4.			
5.			

Purpose of Vacation: To build a house across the adjoining properties.

Application Fee: \$100.00 -- I hereby submit this Petition for Vacation. I agree to pay the application fee upon filing. In addition, I understand I will be billed for any direct costs related to this application, which are due and payable regardless of approval or denial by the City Council. These direct costs include, but are not limited to, postage, publication/advertising and recording fees (Per current Resolution of Fees & Rates).

Warren Regnier
Signature

Warren Regnier
Printed Name

Examined, checked, and found to be in proper form and to be signed by the required number of owners of property affected by the making of the improvement petitioned for.

City Clerk

TRUNK HIGHWAY 23

CEDAR LN

LILAC DR

TIMBERLANE DR

MAPLE LN

GENESIS AVENUE

STREET

SIENA

IMPALA CT

COUGAR CT

SCOTT STREET

WINDSTAR STREET

SOUTH SARATOGA

JAGUAR CT

SCOTT CIRCLE

THUNDERBIRD ROAD

VIPER CIRCLE

COUNTY STATE AID HIGHWAY 67

DENALI STREET

MERCEDES DR

CADILLAC ROAD

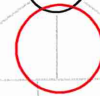
CONTINENTAL ST

CONTINENTAL STREET

THUNDERBIRD ROAD



Not To Scale



CITY ENGINEERS OFFICE
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258

Exhibit A Area Map

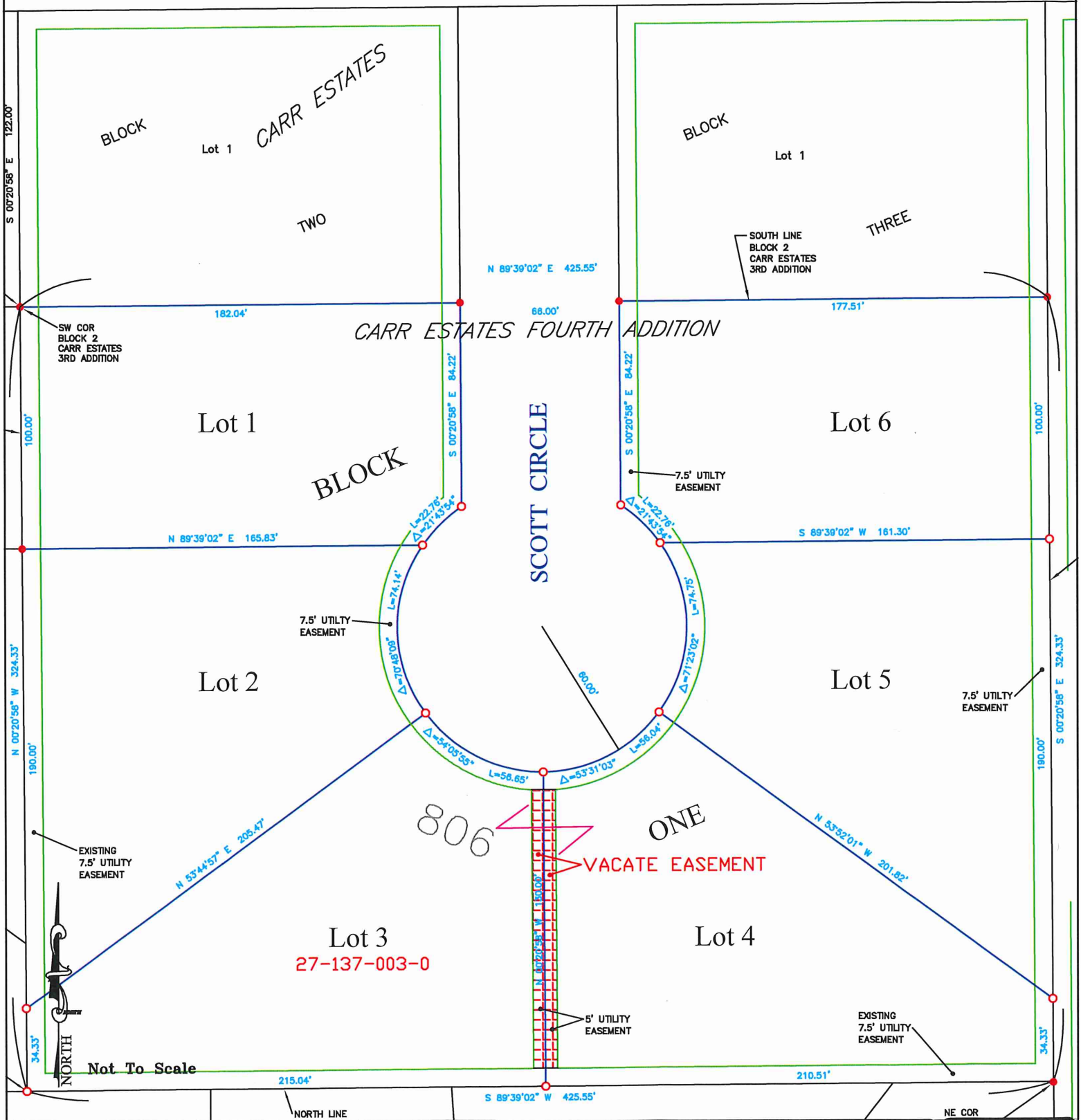
DATE
02/20/19

25

Vacate Easement
Carr Estates 4

SHEET NO.
1 OF 2

WINDSTAR STREET



CITY ENGINEERS OFFICE
 344 WEST MAIN STREET
 MARSHALL, MINNESOTA
 56258

26

Exhibit A
 Vacate Easement

DATE
 02/20/19

SHEET NO.
 2 OF 2

Sec. 62-4. - Vacation of streets, alleys, thoroughfares, public grounds, easements, or any other interest in real estate, or any part.

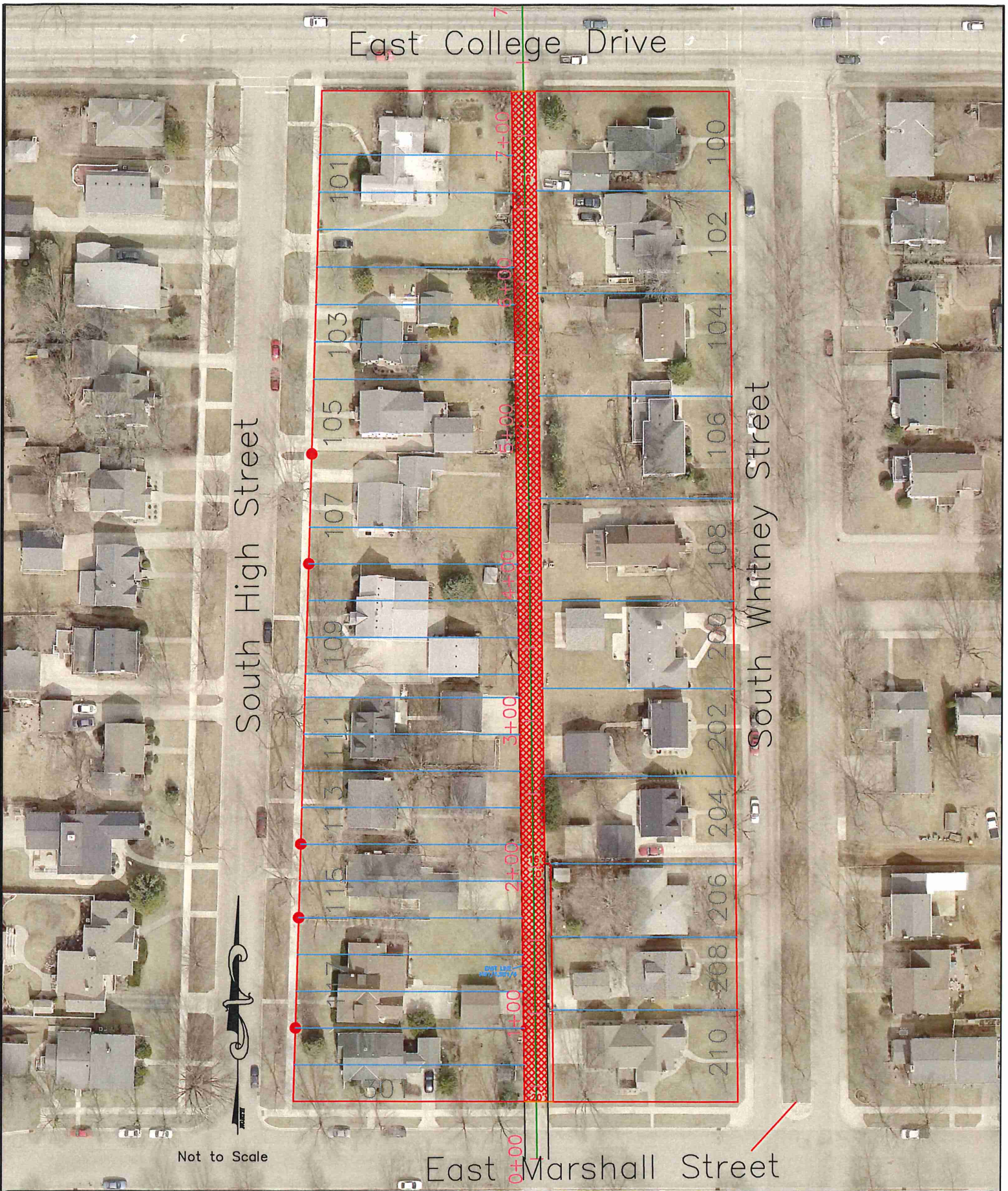
- (a) No public grounds or streets or other interest in real estate shall be vacated except upon the council's own motion or upon the petition directed to the council of a majority of the owners of property on the line of such property interest residing within the city, and completion of the procedure specified in this section. Such petition shall set forth the reasons for such desired vacation, accompanied by a plat of such property interest proposed to be vacated, and such petition shall be verified by the oath of a majority of the petitioners residing within the city.
- (b) If, in the discretion of the council, it is expedient that the matter be proceeded with, it may order the petition filed for record with the city administrator, order a hearing on such petition and fix the time and place of such hearing.
- (c) The city administrator shall give notice of such hearing by publication once at least ten days in advance of such hearing, and by mail to the last known address of all of the owners of property on the line of such property interest proposed to be vacated at least ten days in advance of such hearing. Such last known addresses shall be obtained from the office of the county auditor. Such notice shall in brief state the object of such hearing; the time, place and purpose of such hearing; and the fact that the council, or a board or commission designated by them shall hear the testimony and examine the evidence of the parties interested.
- (d) The council, after hearing the same, or upon the report of such board or commission designated to hold such hearings, may by resolution, passed by affirmative vote of at least five members, declare such property interest vacated, or deny such petition. The resolution, if granting the petition, shall be certified by the city administrator and shall be filed for record and duly recorded in the office of the registrar of deeds (county recorder) in and for the county.

(Code 1976, § 7.07)



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 26, 2019
Category:	CONSENT AGENDA
Type:	INFO/ACTION
Subject:	Project Z70: South High Street/South Whitney Street (100 & 200 Block) Alley Improvement Project - Consider Resolution Declaring Adequacy of Petition and Ordering Preparation of Report.
Background Information:	<p>Attached please find the resolution necessary for the initiation of the special assessment procedures for the above-referenced project area and as shown on the attached map.</p> <p>Per Minn. Stat. 429.031, subd. 1(f), if the council chooses to proceed with an improvement based on a petition, said petition must have the signatures of the owners of at least 35 percent in frontage of the property bordering the proposed improvements. City staff has determined that the signatures on the attached petition are of at least 35 percent of the property owners.</p>
Fiscal Impact:	All improvements will be assessed according to the current Special Assessment Policy, potentially including but not limited to Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of these projects must include determination of funding sources.
Alternative/Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt RESOLUTION NUMBER XXXX, SECOND SERIES, which is the “Resolution Declaring Adequacy of Petition and Ordering Preparation of Report” for Alley Improvements for the 100 & 200 Blocks of South High Street/South Whitney Street.



CITY ENGINEERS OFFICE
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258

Project Area

DATE
 1/17/19

29

Proposed Alley Reconstruction
 Bounded by Whitney, High
 East College Drive & East Marshall

SHEET NO.
 1 OF 1

PETITION FOR LOCAL IMPROVEMENT

Marshall, Minnesota
Date: September 2018

To the City Council of Marshall, Minnesota:

We, the undersigned, owners of not less than 35 percent in frontage of the real property abutting the west side of South Whitney Street and the east side of South High Street, between the south line of East Marshall Street and the north line of East College Drive hereby petition that such street be improved by installing storm sewer and concrete roadway of alley pursuant to Minnesota Statutes, Chapter 429

	Parcel #	Property Address	Owner	Signature(s)
1.	27-496025-0	101 HIGH ST S	ADAM & KATIE RIGGE JT	
2.	27-496026-0	103 HIGH ST S	KEVIN R & ANNE T VELDHUISEN	
3.	27-496027-0	105 HIGH ST S	CHELSEA & HAYDEN DOMBROVSKI JT	
4.	27-496028-0	107 HIGH ST S	KRISTIN L MALIN	
5.	27-496029-0	109 HIGH ST S	DANIEL T & MARIE R RITTER	
6.	27-496030-0	111 HIGH ST S	TAYLOR HAYDEN SCHRUNK	
7.	27-496031-0	113 HIGH ST S	JAMES SMALLEY & SARA RUNCHEY	
8.	27-496032-0	115 HIGH ST S	SCOTT A & BRENDA M BAKER	
9.	27-496033-0	117 HIGH ST S	DORIS & JOSEPH COOL TRUSTEES	
10.	27-496034-0	301 MARSHALL ST E	SDMN PROPERTIES LLC	
11.	27-541003-0	210 WHITNEY ST S	EMMA CHRISTENSEN	
12.	27-541002-0	208 WHITNEY ST S	ERIK P ENERSEN	

	Parcel #	Property Address	Owner	Signature(s)
13.	27-541001-0	206 WHITNEY ST S	MARY L BOLEK	
14.	27-540008-0	204 WHITNEY ST S	RICHARD L & JOANN M DORMAN JT	
15.	27-540007-0	202 WHITNEY ST S	LEE ANN M BUYSSE	
16.	27-540006-0	204 WHITNEY ST S	ABBY AND ANDREW DALLMANN	
17.	27-540005-0	108 WHITNEY ST S	SUSAN M BROMEN	
18.	27-540003-0	106 WHITNEY ST S	THOMAS E HAYNES	
19.	27-540004-0	104 WHITNEY ST S	JUSTIN & BROOKE RICHARDS JT	
20.	27-540002-0	102 WHITNEY ST S	JONATHAN P & JESSICA K FOLEY	
21.	27-540001-0	100 WHITNEY ST S	GERALD T BUE	

Examined, checked, and found to be in proper form and to be signed by the required number of owners of property affected by the making of the improvement petitioned for.

City Clerk

RESOLUTION NUMBER _____, SECOND SERIES

**RESOLUTION DECLARING ADEQUACY OF PETITION
AND ORDERING PREPARATION OF REPORT**

BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. A certain petition requesting the improvement of the common alleyway in the 100 and 200 blocks of South High Street and South Whitney Street, filed with the council on February 26, 2019, is hereby declared to be signed by the required percentage of owners of property affected thereby. This declaration is made in conformity to Minn. Stat. § 429.035.
2. The petition for proposed improvement is hereby referred to Glenn J. Olson, P.E. and that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Passed and adopted by the Council this 26th day of February, 2019.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by: Glenn J. Olson, P.E., Director of Public Works/City Engineer



December 3, 2018

JASMINE DE SMET
TRAINING FACILITY COORDINATOR
MERIT CENTER
1001 WEST ERIE ROAD
MARSHALL, MN 56258

Reference: Maintenance Service Agreement 14966 for Driving Simulation System No. 44349

Dear JASMINE DE SMET:

Your current maintenance service agreement expires on 12/31/18. Attached is a renewal Maintenance Service Agreement for your consideration. This agreement provides regularly scheduled preventive maintenance calls including parts, labor and travel costs. Emergency service will also be provided as necessary. The price of this service is **\$8,700.00** for the period of **1/01/19** through **12/31/19**.

Preventive maintenance keeps your systems operating properly and insures that your downtime remains minimal. An added advantage of a maintenance service agreement is that it allows your organization to budget operating costs in advance. You will not, therefore, be faced with unbudgeted repair costs.

Please have an authorized representative sign the Maintenance Service Agreement and return it to Doron's Customer Service Department. Upon our receipt of the signed Maintenance Service Agreement an invoice will be sent to you. In the event the contact person, telephone number or e-mail address has changed; please provide us with the correct information. A fully executed copy of the Agreement will be returned to you for your records.

If you have any questions concerning this Maintenance Service Agreement, please feel free to contact me at (607) 772-1610 ext. 313 or by e-mail at mrothwell@doronprecision.com.

Best regards,

A handwritten signature in blue ink that reads "Mark Rothwell".

Mark Rothwell
Manager
Customer Service

MCR:mac
Enclosure

jasmine.desmet@ci.marshall.mn.us

DORON PRECISION SYSTEMS, INC.
P.O. BOX 400, BINGHAMTON, NEW YORK 13902-0400
MAINTENANCE SERVICE AGREEMENT - DRIVING SIMULATION SYSTEM
OPTIMUM COVERAGE PLAN

CUSTOMER: **MARSHALL POLICE DEPARTMENT**
LAW ENFORCEMENT CENTER
611 WEST MAIN STREET
MARSHALL, MN 56258

CUSTOMER NUMBER: **3113100**
CONTRACT NUMBER: **14966**

SITE NUMBER: **44349**

Doron Precision Systems, Inc. (hereinafter called DPS) agrees to maintain and service in the manner and to the extent hereinafter specified based upon the terms and conditions stated herein for the sum of **\$8,700.00** on the **1 Place 550LEplus** located at **MERIT CENTER, 1001 WEST ERIE ROAD, MARSHALL, MN**

1. MAINTENANCE AND SERVICE INCLUDED IN THE AGREEMENT

- A. DPS shall provide regular maintenance and emergency service consisting of periodic on-site visits during the term of the agreement to lubricate, adjust and repair system for normal operation. Service parts required, except those defined in paragraph 2 below, shall be included at no additional cost to the customer. (Timely service is predicated on the customer providing ready access to the system).

DPS shall provide prompt emergency service during normal business hours, holidays and weekends excluded. Emergency Service is defined as any problem that causes any one (1) cab or the Instructor Station to become completely inoperative. Calibrations, bulb replacement, and mechanical adjustments are not considered emergency service.

2. MAINTENANCE AND SERVICE NOT INCLUDED IN THE AGREEMENT

- A. Repairs necessitated by willful abuse, neglect, accident, fire, acts of God, riot, or other causes beyond the control of DPS are not included in the Agreement.
- B. Expendable items (i.e. audio-visual materials, printer paper, projection lamps, recording tape, pilot lamps, printer heads, and all other non-electrical or non-mechanical parts) are not included in this Agreement.
- C. DPS shall not be responsible for the AC Power Source, any mobile unit (such as trailer or bus), heat or air conditioning units or other equipment furnished by DPS but listed or otherwise identified as manufactured by another.
- D. DPS shall not be responsible for maintenance of the printer, projector and audiovisual playback unit unless otherwise stipulated herein.
- E. Visual display: please refer to User's Guide for proper operation of visual display devices. Image burn-in is not covered under this Agreement.
- F. Normal wear on items such as seats and carpet is not covered by this Agreement.
- G. Requested repairs not covered by this Agreement shall be paid by the Customer at the current demand service rate, portal-to-portal, plus travel expenses and parts.

3. PAYMENT

Payment for maintenance and services under this Agreement shall be made annually, in advance. All other services performed shall be payable on a net thirty (30) day basis.

4. LIABILITY

- A. The limit of DPS liability shall be: (1) to repair or service the system to return to operational condition; or (2) to make an equitable adjustment in the maintenance charge. In no event shall DPS be liable for special or consequential damages.
- B. DPS shall not be responsible for any loss or damage due to delay or failure of DPS to render timely service hereunder, where such delay is due to any cause beyond the reasonable control, in whole or in part, by DPS. (See 1A)

5. TERM OF AGREEMENT

The Term of this Agreement shall be for **12** months commencing on **1/01/19**. DPS may offer a renewal Agreement on or before expiration of this Agreement to sustain continuity of service.

6. CONTACTS

Customer contact for access to the system shall be **JASMINE DE SMET** at **507.337.6163**.

7. The provisions hereof constitute the entire Agreement between the parties and shall not be altered except by a written amendment signed by both parties.

8. This Agreement shall not be considered binding until signed for acceptance by a DPS Authorized Representative.

Customer Authorized Representative Signature

DPS Authorized Representative Signature

Title

Manager, Customer Service

Title

Customer Purchase Order Number

December 3, 2018

Print Date



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 26, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Maintenance agreement for the driving simulator currently at the MERIT Center
Background Information:	<p>Since the purchase of the 550 E Plus Driving Simulator currently utilized at the MERIT Center, we have annually signed into a maintenance agreement with DORON Precision Systems, Inc to provide preventive maintenance and servicing of the unit. The maintenance agreements with DORON Precision Systems have increased each year up to the current amount for 2019 of \$8,700.00.</p> <p>After receiving the agreement from DORON, contact was made with SUPERIOR SIMULATOR SERVICE who has provided service to units similar to the 550 E Plus as well as the current driving simulators used by Community Service for the driver's education classes. SUPERIOR SIMULATOR SERVICE submitted a maintenance agreement that provides regular maintenance and service if needed for \$1,495.00.</p>
Fiscal Impact:	\$1,495.00
Alternative/Variations:	Alternative would be to continue with maintenance agreement with DORON Precision Systems, Inc. for \$8,700.00.
Recommendations:	A motion to approve the attached maintenance agreement between Superior Simulator Service and the MERIT Center/Marshall Police Department.

**SUPERIOR SIMULATOR SERVICE
3732 EAST 4TH STREET
SUPERIOR, WI 54880
MAINTENANCE SERVICE AGREEMENT**

**CUSTOMER: MARSHALL POLICEE DEPARTMENT
LAW ENFORCEMENT CENTER
611 WEST MAIN STREET
MARSHALL, MN 56258**

**CUSTOMER NO: 3548562
CONTRACT NO: 1920**

Superior Simulator Service, (hereinafter called SSS) agrees to maintain and service in the manner and to the extent hereinafter specified based upon the terms and conditions stated herein for the sum of **\$1495.00**, on the following **1** Driving Simulation System:

<u>SITE NO</u>	<u>SYSTEM</u>	<u>LOCATION</u>
5376920	1 Place 550EPlus	Merrit Center

1. MAINTENANCE AND SERVICE INCLUDED IN BASIC COVERAGE

- A. Regular Maintenance and Service consisting of **2** periodic inspections per site per agreement period to lubricate, calibrate, adjust and repair system for normal operation. Service parts required shall be included at no additional cost to the customer, if a service part is not a stock item of SSS it would be the responsibility of the customer to purchase from Doron Precision Systems
- B. SSS shall provide emergency service during normal business hours, holidays and weekends excluded. An emergency is defined as any problem the causes any one cab or Instructor Station become to completely inoperative.
Calibrations, bulb replacement, and mechanical adjustments are not considered emergency service

2. SERVICE NOT INCLUDED IN BASIC COVERAGE

- A. Service calls in excess of item 1, Basic Coverage, shall be provided by SSS at customer request, and will be invoiced at the current demand service rate, portal-to-portal, plus travel expenses and parts.
- B. Repairs necessitated by willful abuse, neglect, accident, fire, acts of God, riot, or other causes beyond the control of SSS are not included in the basic coverage. Requested repairs will be invoiced at the current demand service rate, portal-to-portal, plus travel expenses and parts.
- C. Expendable items (i.e. audio-visual materials, printer paper, projection lamps, print cartridges, and all non-electrical or non-mechanical parts) shall not be included in this agreement.
- D. SSS shall not be responsible for the maintenance of the AC Power Source, Computer Monitors, LCD Projectors, DVD Players, Third Party manufactures and Audio Amplifiers unless otherwise stipulated herein.

3. PAYMENT

Payment for maintenance services under this agreement shall be annually, in advance. All other services performed shall be payable on a net thirty (30) day basis.

4. LIABILITY

- A. The limit of SSS liability shall be: (1) to properly repair or service the system; or (2) to make an equitable adjustment in the maintenance charge. In no event shall SSS be liable for special or consequential damages.

5. TERMS OF AGREEMENT

The term of this agreement shall be for **12** months commencing on **2/15/2019** * SSS shall offer renewal agreement on or before expiration of this agreement to sustain continuity of service.

***This contract offer is valid for 60 days from commencement date.**

6. CONTACTS

Customer contact for access to the system shall be:

<u>CONTACT</u>	<u>PHONE</u>	<u>LOCATION</u>
JASMINE DE SMET	507.337.6163	Merrit Center

- 7. The provisions hereof constitute the entire Agreement between the parties and shall not be altered except by a written amendment signed by both parties.

- 8. **This Agreement shall not be considered binding until countersigned for acceptance by SSS Authorized Representative in Superior, Wisconsin.**

Customer Authorized Representative Signature

SSS Authorized Representative Signature

Title

Title

Customer Purchase Order Number

Print Date



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 26, 2019
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of the bills/project payments
Background Information:	Staff encourages the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works Glenn Olson at 537-6773 or Finance Director Karla Drown at 537-6763
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	That the following bills and project payments be authorized for payment

PACKET: 06716 02/12/19 PR
VENDOR SET: 01 City of Marshall
BANK: AP REG AP

**** CHECK LISTING ****

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1325	I-31 201902113176	ICMA RETIREMENT TRUST #300877 ICMA DEFERRED COMP	R	2/12/2019		300.00	111904	300.00
1757	I-C12201902113176	MN CHILD SUPPORT PAYMENT CENTER #0014992937	R	2/12/2019		356.25	111905	356.25
0159	I-66C201902113176	US DEPARTMENT OF EDUCATION GARN # 1029741183	R	2/12/2019		231.84	111906	231.84

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	888.09	888.09
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	3	0.00	888.09	888.09

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	888.09	888.09
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	888.09	888.09

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	2/2019	656.25CR
211	2/2019	231.84CR
=====		
ALL		888.09CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 06721 EFT Payments

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	EFT DATE/#	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-1633	MARSHALL MUNICIPAL UTILITIE								
I	201902073162	12/20-01/23/19	AP		E	3/09/2019	85,052.16 85,052.16	85,052.16CR	
I	201902083171	LMC CK FOR 2017 DODGE 1500	AP		E	2/24/2019	112.66 112.66	112.66CR	
			EFT				85,164.82 85,164.82	85,164.82CR 0.00	0.00

PACKET: 06721 EFT Payments

VENDOR SET: 01

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
101	GENERAL FUND	49,096.28CR
207	PARKWAY ADDITION III & IV	17.03CR
230	TAX INCREMENT FINANCING	39.20CR
258	ASC ARENA	7,927.60CR
260	MARSHALL INDUSTRIAL FOUND	238.46CR
270	MERIT	818.00CR
495	PUBLIC IMPROVE REVOLVING	227.39CR
602	WASTEWATER OPERATING	23,247.90CR
609	LIQUOR	1,757.22CR
630	SURFACE WATER MGT UTILITY	1,795.74CR
** TOTALS **		85,164.82CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00	0.00	0.00
		0.00	0.00	
DRAFTS		0.00	0.00	0.00
		0.00	0.00	
REG-CHECKS		0.00	0.00	0.00
		0.00	0.00	
EFT		85,164.82	85,164.82CR	0.00
		85,164.82	0.00	
NON-CHECKS		0.00	0.00	0.00
		0.00	0.00	
ALL CHECKS		85,164.82	85,164.82CR	0.00
		85,164.82	0.00	

TOTAL CHECKS TO PRINT: 0

ERRORS: 0 WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4549	A & B BUSINESS, INC							
	I-IN584766	CT6544-01, 02/01-02/28/19	R	2/14/2019		299.28CR	111907	
	I-IN586627	CT2911-01, 02/06-03/05/19	R	2/14/2019		350.40CR	111907	
	I-IN586691	CT2910-01 02/06-03/05/19	R	2/14/2019		58.50CR	111907	708.18
5813	ACE HOME & HARDWARE							
	I-85656	SUPPLIES	R	2/14/2019		4.59CR	111908	
	I-85813	SUPPLIES	R	2/14/2019		4.56CR	111908	
	I-86025	SUPPLIES	R	2/14/2019		12.00CR	111908	21.15
6128	ACTION CO LLC							
	I-34	01/19 SNOW REMOVAL	R	2/14/2019		575.00CR	111909	575.00
6046	ADVANCED FIRST AID INC.							
	I-0219-874	BATTERIES & PADS AED	R	2/14/2019		269.77CR	111910	269.77
1	AHMED HASSAN							
	I-201902133177	REFUND DRIVER'S T	R	2/14/2019		120.00CR	111911	120.00
0658	AP DESIGN							
	C-201902083163	DUP PYMT	R	2/14/2019		50.00	111912	
	I-69905	PLATE	R	2/14/2019		15.00CR	111912	
	I-70057	SWEATSHIRTS	R	2/14/2019		624.75CR	111912	
	I-70096	BLOCK 11 SIGNAGE	R	2/14/2019		489.00CR	111912	
	I-70099	SIGNS FOR CLUB ROOM	R	2/14/2019		229.80CR	111912	1,308.55
0630	ARCTIC GLACIER							
	I-1946903902	.	R	2/14/2019		148.96CR	111913	148.96
0629	ARNOLD MOTOR SUPPLY							
	I-02NV013553	BEARING PULLER	R	2/14/2019		101.07CR	111914	101.07
5447	ARTISAN BEER COMPANY							
	I-3323408	.	R	2/14/2019		639.85CR	111915	639.85
0656	AVERA MARSHALL REGIONAL MED CTR							
	I-201902083164	PROF SVC	R	2/14/2019		38.00CR	111916	38.00
5702	B & H PHOTO & ELECTRONICS CORP							
	I-154088270	SPEAKERS FOR LOCKWOOD RINK	R	2/14/2019		4,493.90CR	111917	4,493.90
0689	BEND RITE FABRICATION INC							
	I-40971	CUTTING EDGE	R	2/14/2019		89.59CR	111918	89.59

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0699	BEVERAGE WHOLESALERS							
	I-044861	.	R	2/14/2019		19,465.09CR	111919	
	I-045354	.	R	2/14/2019		4,732.90CR	111919	24,197.99
4457	BREAKTHRU BEVERAGE							
	I-1080925606	.	R	2/14/2019		130.50CR	111920	
	I-1080925607	.	R	2/14/2019		5,126.04CR	111920	
	I-1080925608	.	R	2/14/2019		1,083.76CR	111920	6,340.30
1	BREMER BANK							
	I-201902083170	RECORDS RESEARCH	R	2/14/2019		12.50CR	111921	12.50
5696	BROTHERS FIRE PROTECTION							
	I-28813	2019 INSPECTION	R	2/14/2019		255.00CR	111922	255.00
0810	CARROWS MARSHALL CLEANERS							
	I-172312	CLEAN TABLECLOTHS	R	2/14/2019		21.57CR	111923	21.57
0815	CATTOOR OIL COMPANY INC							
	I-160483	ON ROAD TANK & GAS TANK	R	2/14/2019		452.00CR	111924	
	I-160575	ON ROAD TANK & GAS TANK	R	2/14/2019		1,154.00CR	111924	
	I-160576	GENERATOR FUEL	R	2/14/2019		842.80CR	111924	
	I-160640	ATAD & MAIN PLANT FUEL	R	2/14/2019		1,814.80CR	111924	
	I-764	#6 DEF	R	2/14/2019		10.90CR	111924	4,274.50
0934	D & G EXCAVATING INC							
	I-80990	01/28/19 SNOW HAULING	R	2/14/2019		1,300.00CR	111925	
	I-81032	01/29/19 SNOW HAULING	R	2/14/2019		425.00CR	111925	1,725.00
3819	DACOTAH PAPER CO							
	I-17038	URINAL SCREENS	R	2/14/2019		50.62CR	111926	
	I-17335	SUPPLIES	R	2/14/2019		114.08CR	111926	164.70
5441	DESAER OUTDOOR CREATIONS, LLC							
	I-1713	12/18 SNOW REMOVAL	R	2/14/2019		600.00CR	111927	
	I-1713-1	01/19 SNOW REMOVAL	R	2/14/2019		150.00CR	111927	750.00
5731	DOLL DISTRIBUTING							
	I-606143	.	R	2/14/2019		8,476.00CR	111928	
	I-609011	.	R	2/14/2019		2,323.95CR	111928	10,799.95
1035	ECOLAB PEST ELIMINATION SERVICES							
	I-6418681	02/06/19 svc	R	2/14/2019		107.12CR	111929	
	I-6418690	02/06/19 SVC	R	2/14/2019		181.13CR	111929	288.25

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6248	ENGAN ASSOCIATES P.A. I-2019-010	MUN BLDG PHASE I	R	2/14/2019		13,321.92CR	111930	13,321.92
1090	FASTENAL COMPANY							
	I-95589	SUPPLIES	R	2/14/2019		10.14CR	111931	
	I-95590	SUPPLIES	R	2/14/2019		17.83CR	111931	
	I-95630	HOLE REMMER	R	2/14/2019		90.69CR	111931	118.66
6361	GRAEF I-0101941	MERIT TRACK II	R	2/14/2019		8,073.55CR	111932	8,073.55
6127	GRANDVIEW VALLEY WINERY, INC I-13090	.	R	2/14/2019		948.00CR	111933	948.00
1243	HARDWARE HANK I-40577	FASTENERS	R	2/14/2019		2.90CR	111934	2.90
4520	HARRISON TRUCK CENTERS I-X205027401:01	#4 THERMOSTAT	R	2/14/2019		69.85CR	111935	69.85
1256	HAWKINS INC I-4440086	FERRIC CHLORIDE	R	2/14/2019		5,133.33CR	111936	5,133.33
1271	HENLE PRINTING COMPANY							
	I-158438	CURLING POSTERS	R	2/14/2019		34.41CR	111937	
	I-158565	BUSINESS CARDS- R HENRIKSEN	R	2/14/2019		38.58CR	111937	72.99
6218	HIGH POINT NETWORKS, LLC I-115735	DESK PHONE	R	2/14/2019		300.00CR	111938	300.00
1291	HOFFMAN FILTER SERVICE I-80893	WASTE OIL FILTERS	R	2/14/2019		41.25CR	111939	41.25
5515	HOFFMANN, RYAN I-201902143188	02/05/19 INTERNAL INVESTIGATIO	R	2/14/2019		515.67CR	111940	515.67
5017	JIM'S CLOTHING & SPORTING GOODS I-105229	SOCCER CAMP	R	2/14/2019		170.00CR	111941	170.00
1399	JOHNSON BROTHERS LIQUOR COMPANY							
	I-1214260	.	R	2/14/2019		418.00CR	111942	
	I-1214261	.	R	2/14/2019		4,876.98CR	111942	
	I-1214262	.	R	2/14/2019		2,773.92CR	111942	
	I-1214263	.	R	2/14/2019		24.00CR	111942	8,092.90

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1417	KENNEDY & GRAVEN, CHARTERED I-146825	GENERAL MATTERS	R	2/14/2019		925.00CR	111943	925.00
3564	KESTELOOT ENTERPRISES, INC I-IN35813	BLOWER PARTS	R	2/14/2019		84.87CR	111944	84.87
5095	KIBBLE EQUIPMENT I-1740704 I-1745259	74410 HYDRA HOSES #6 HYDRAULIC CONNECTORS	R	2/14/2019 2/14/2019		110.58CR 129.55CR	111945 111945	240.13
4140	KRUSE FORD-LINCOLN-MERCURY, INC I-10572	SVC SQUAD #8	R	2/14/2019		98.44CR	111946	98.44
1	KURT OR BRENDA HOVALD I-201902083165	REFUND	R	2/14/2019		200.42CR	111947	200.42
6359	LABAT, RUSS I-201902143178	REIM HOTEL FOR CONFERENCE	R	2/14/2019		115.31CR	111948	115.31
3653	LANGUAGE LINE SERVICES I-4499263	01/19 SVC	R	2/14/2019		122.36CR	111949	122.36
1481	LEAGUE OF MINNESOTA CITIES I-288302	GREATER MN GARE	R	2/14/2019		1,000.00CR	111950	1,000.00
1502	LITTLE FALLS MACHINE INC I-353908 I-353954	PLOW MARKERS JD 770 WING PARTS	R	2/14/2019 2/14/2019		206.31CR 243.28CR	111951 111951	449.59
1552	LYON COUNTY RECORDER I-201925-1 I-217779 I-217780 I-217787	02/19 LAREDO VARIANCE ADJ PRMTS VARIANCE ADJ PERMITS DEFERRED SPEC ASSMT	R	2/14/2019 2/14/2019 2/14/2019 2/14/2019		60.35CR 46.00CR 46.00CR 46.00CR	111952 111952 111952 111952	198.35
1565	MACQUEEN EQUIPMENT INC. C-P14722 I-P14415 I-P14445 I-P14538 I-P14596 I-P14671 I-P17070 I-P17079 I-W03206 I-W03244	GEARBOX CHAIN SWEEPER LIGHTS #1 BLOWER CLUTCH PARTS #1 BLOWER CLUTCH PARTS #1 BLOWER GEARBOX CHAIN #1 BLOWER GEARBOX CHAIN STREET SWEEPER STREET SWEEPER STREET SWEEPER STREET SWEEPER	R	2/14/2019 2/14/2019 2/14/2019 2/14/2019 2/14/2019 2/14/2019 2/14/2019 2/14/2019 2/14/2019 2/14/2019		6,001.67 79.51CR 143.48CR 820.41CR 6,001.67CR 2,626.69CR 510.00CR 2,840.00CR 1,922.91CR 1,077.36CR	111953 111953 111953 111953 111953 111953 111953 111953 111953 111953	10,020.36

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1575	MAILBOXES & PARCEL DEPOT							
	I-77485	SHIPPING	R	2/14/2019		25.43CR	111954	
	I-78582	SHIPPING	R	2/14/2019		23.92CR	111954	49.35
3799	MARSHALL BOY'S BASKETBALL BOOSTERS							
	I-201902143181	JR BASKETBALL	R	2/14/2019		1,000.00CR	111955	1,000.00
5335	MARSHALL HS BASEBALL BOOSTERS							
	I-201902143183	OPEN BASEBALL	R	2/14/2019		1,000.00CR	111956	1,000.00
5320	MARSHALL HS SOFTBALL M CLUB							
	I-201902143182	OPEN SB	R	2/14/2019		382.50CR	111957	382.50
1623	MARSHALL INDEPENDENT, INC							
	I-050514	DOWN THRU THE YEARS	R	2/14/2019		16.50CR	111958	
	I-050519	B;OCK II ADVERTISING	R	2/14/2019		179.10CR	111958	195.60
6018	MARSHALL M CLUB							
	I-201902143179	SOCCER CAMP	R	2/14/2019		135.00CR	111959	
	I-201902143180	JR GIRLS BB	R	2/14/2019		472.50CR	111959	607.50
1635	MARSHALL NORTHWEST PIPE FITTINGS INC							
	I-429419	MAILING CHG	R	2/14/2019		7.54CR	111960	
	I-429510	MATERIALS	R	2/14/2019		29.72CR	111960	37.26
3545	MARSHALL RADIO							
	I-201902083172	ADVERTISING	R	2/14/2019		938.00CR	111961	
	I-201902143184	HYDRANT SNOW REMOVAL PSA	R	2/14/2019		125.00CR	111961	1,063.00
1649	MARSHALL TRUCK SALVAGE INC.							
	I-61058	#2 SNOW BLOWER	R	2/14/2019		28.00CR	111962	28.00
5139	MATHESON TRI-GAS INC							
	I-31591136	WELDING GAS	R	2/14/2019		81.26CR	111963	81.26
4980	MENARDS INC							
	I-34402	HEAT GUN	R	2/14/2019		58.88CR	111964	
	I-34497	DIESEL TREATMENT, HINGES	R	2/14/2019		61.08CR	111964	
	I-34699	VACUUM PARTS	R	2/14/2019		43.88CR	111964	163.84
1864	MONTES ELECTRIC INC							
	I-17873	BLDG REPAIR	R	2/14/2019		201.87CR	111965	201.87

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1877	MOTION INDUSTRIES INC							
	I-MN01-169846	CHAIN LUBE	R	2/14/2019		47.16CR	111966	
	I-MN01-169885	BLOWER CHAIN IDLER BAGS	R	2/14/2019		82.75CR	111966	
	I-MN01-169954	SOLIDS CONTACT MIXER	R	2/14/2019		2,360.56CR	111966	
	I-MN01-169955	SOLIDS CONTACT MIXER	R	2/14/2019		116.92CR	111966	2,607.39
1945	NORMS GTC							
	I-7480-91603	WIPERS	R	2/14/2019		35.98CR	111967	
	I-7480-91693	SUPPLIES	R	2/14/2019		47.96CR	111967	
	I-7480-91784	P6 LIGHTBULBS	R	2/14/2019		59.98CR	111967	
	I-7480-91852	#2 SNOWBLOWER	R	2/14/2019		19.98CR	111967	163.90
1986	NORTH CENTRAL INTERNATIONAL, INC							
	I-351062	#4 WATER PUMP	R	2/14/2019		201.96CR	111968	201.96
5891	ONE OFFICE SOLUTION							
	I-1867465-0	ENVELOPES	R	2/14/2019		12.99CR	111969	
	I-1868329-0	THERMAL PAPER	R	2/14/2019		33.99CR	111969	
	I-1869484-0	SUPPLIES	R	2/14/2019		29.78CR	111969	76.76
5927	ORTMANN, JARAD							
	I-201902143185	02/01 STATE FIRE SCHOOL, ALEXA	R	2/14/2019		319.76CR	111970	319.76
2019	PAUSTIS WINE COMPANY							
	I-40072	.	R	2/14/2019		960.00CR	111971	960.00
2026	PEPSI COLA BOTTLING OF PIPESTONE MN INC							
	I-0002167561	.	R	2/14/2019		82.95CR	111972	82.95
2030	PETERSON, ALEX							
	I-201902143186	01/28/19 HSEM CLASS, NEW BRIGH	R	2/14/2019		358.62CR	111973	
	I-201902143189	02/10/19 HSEM CLASS	R	2/14/2019		312.13CR	111973	670.75
2036	PHILLIPS WINE AND SPIRITS INC							
	I-2500653	.	R	2/14/2019		11,631.26CR	111974	
	I-2500654	.	R	2/14/2019		1,533.39CR	111974	13,164.65
2064	POWERPLAN							
	I-P58245	JD LOADER	R	2/14/2019		105.47CR	111975	
	I-P58266	JD BLADE 770	R	2/14/2019		52.85CR	111975	
	I-W16918	JD 770 BLADE	R	2/14/2019		1,744.73CR	111975	1,903.05

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4595	TRAVIS PRILL I-201902143190	02/06/19 CAT MTG--BAXTER	R	2/14/2019		315.73CR	111976	315.73
6166	PULVER MOTOR SVC, LLC I-154244	ICR# 19-1905	R	2/14/2019		75.00CR	111977	75.00
6135	SCHUELKE, JOSEPH dba I-66	02/08-02/11/19 SNOW HAULING	R	2/14/2019		1,757.50CR	111978	1,757.50
6365	RJM DISTRIBUTING, INC I-IND017924	.	R	2/14/2019		439.60CR	111979	439.60
2201	RUNNINGS SUPPLY INC I-4501053 I-4557523	SUPPLIES SUPPLIES	R R	2/14/2019 2/14/2019		34.19CR 132.66CR	111980 111980	 166.85
2271	SHORT ELLIOTT HENDRICKSON INC I-362748	SARATOGA-FINAL	R	2/14/2019		10,097.34CR	111981	10,097.34
6251	SHRED RIGHT I-328102	01/24/19 SVC	R	2/14/2019		15.00CR	111982	15.00
4855	SOUTHERN GLAZER'S OF MN C-17084 C-9160959 I-1782702 I-1782703	R R R R	2/14/2019 2/14/2019 2/14/2019 2/14/2019		1,047.46 36.00 6,189.93CR 682.00CR	111983 111983 111983 111983	 5,788.47
2318	SOUTHWEST SANITATION INC. I-201902143187	01/19 SVC	R	2/14/2019		2,048.49CR	111984	2,048.49
VOID	VOID CHECK		V	2/14/2019			111985	**VOID**
6318	STERLING EQUIPMENT & REPAIR, INC I-16709	CUTTING EDGE-SKIDLOADER	R	2/14/2019		411.00CR	111986	411.00
4385	STUART C IRBY CO. I-S01180135.001	GLOVE TESTING	R	2/14/2019		38.11CR	111987	38.11
6277	TALKING WATERS BREWING CO, LLC I-632	.	R	2/14/2019		240.00CR	111988	240.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4250	TEMPLE DISPLAY, LTD I-19204-1	SNOWFLAKES	R	2/14/2019		37,327.50CR	111989	37,327.50
6366	THOFT, AUSTIN I-201902143191	02/01/19 MN CHIEFS SCHOOL, ALE	R	2/14/2019		173.88CR	111990	173.88
2428	TITAN MACHINERY I-996684CL	CASE 321 F	R	2/14/2019		273.42CR	111991	273.42
2434	TONI'S DEPOT I-186	11/28/18 CVB LUNCH	R	2/14/2019		149.07CR	111992	149.07
6156	TRUE BRANDS I-451376	.	R	2/14/2019		381.21CR	111993	381.21
5733	VAST BROADBAND I-001744201-0219 I-015044201-0219 I-015044401-0119 I-015082101-0219 I-015187301-0219 I-015429901-0119 I-015790801-0219	02/06-03/05/19 02/06-03/05/19 01/26-02/25/19 02/06-03/05/19 02/06-03/05/19 01/30-02/28/19 02/06-03/05/19	R R R R R R R	2/14/2019 2/14/2019 2/14/2019 2/14/2019 2/14/2019 2/14/2019 2/14/2019		347.40CR 116.90CR 0.52CR 289.95CR 420.40CR 180.42CR 13.67CR	111994 111994 111994 111994 111994 111994 111994	1,369.26
2538	VIKING COCA COLA BOTTLING COMPANY I-2288073 I-829412	. COFFEE	R R	2/14/2019 2/14/2019		171.46CR 48.50CR	111995 111995	219.96
4220	WEBTOMIX I-51694	01/19 WEBSITE MAINTENANCE	R	2/14/2019		170.00CR	111996	170.00
2579	WELLS FARGO SERVICES CO I-303646	12/27/19 SVC	R	2/14/2019		38.00CR	111997	38.00
5288	WEST CENTRAL COMMUNICATIONS, INC I-087412S	6 PAGERS/BATTERIES	R	2/14/2019		2,971.00CR	111998	2,971.00
5237	YOUNGSMA, LUCAS I-201902143192 I-201902143193	REIM FOR SUPPLIES 02/06/19 TAC MTG-BRAINERD	R R	2/14/2019 2/14/2019		178.60CR 274.68CR	111999 111999	453.28
2632	ZIEGLER INC I-SW040095533	CUTTING EDGES	R	2/14/2019		4,836.36CR	112000	4,836.36

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
* * T O T A L S * *								
		REGULAR CHECKS:			93	0.00	202,377.01	202,377.01
		HANDWRITTEN CHECKS:			0	0.00	0.00	0.00
		PRE-WRITE CHECKS:			0	0.00	0.00	0.00
		DRAFTS:			0	0.00	0.00	0.00
		VOID CHECKS:			1	0.00	0.00	0.00
		NON CHECKS:			0	0.00	0.00	0.00
		CORRECTIONS:			0	0.00	0.00	0.00
		REGISTER TOTALS:			94	0.00	202,377.01	202,377.01
TOTAL ERRORS: 0			TOTAL WARNINGS: 0					

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	2/2019	67,789.02CR
208	2/2019	668.10CR
240	2/2019	120.00CR
258	2/2019	7,796.27CR
270	2/2019	811.60CR
366	2/2019	200.42CR
373	2/2019	46.00CR
428	2/2019	10,097.34CR
493	2/2019	8,073.55CR
494	2/2019	13,321.92CR
602	2/2019	12,168.99CR
609	2/2019	74,854.02CR
630	2/2019	6,429.78CR
=====		
ALL		202,377.01CR

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0699	BEVERAGE WHOLESALERS							
	I-42730	.	R	2/19/2019		2,590.00CR	112002	
	I-43687-1	.	R	2/19/2019		0.20CR	112002	2,590.20
4874	MARSHALL GIRL'S BASKETBAL BOOSTERS							
	I-201902193199	HELP W/ GIRLS BASKETBALL	R	2/19/2019		472.50CR	112003	472.50
6018	MARSHALL M CLUB							
	I-201902193198	HELP W/SOCCER	R	2/19/2019		135.00CR	112004	135.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	3,197.70	3,197.70
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	3	0.00	3,197.70	3,197.70

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	2/2019	607.50CR
609	2/2019	2,590.20CR
=====		
ALL		3,197.70CR

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
4805		FURTHER						
	I-5FH201902113176	EMPLOYER CONTRIB FAM HSA 5000	D	2/12/2019		4,083.66	000780	
	I-5FV201902113176	EMPLOYER CONT FAM VEBA 5000	D	2/12/2019		750.00	000780	
	I-5SH201902113176	EMPLOYER CONTRIB SNGL HSA 5000	D	2/12/2019		1,750.00	000780	
	I-5SV201902113176	EMPLOYER CONT SINGL VEBA 5000	D	2/12/2019		729.19	000780	
	I-HEC201902113176	EMPLOYEE HSA CONTRIBUTION	D	2/12/2019		8,301.64	000780	15,614.49
1358		INTERNAL REVENUE SERVICE						
	I-T1 201902113176	FEDERAL W/H	D	2/12/2019		21,863.83	000781	
	I-T3 201902113176	SOCIAL SECURITY W/H	D	2/12/2019		24,473.68	000781	
	I-T4 201902113176	MEDICARE W/H	D	2/12/2019		7,443.54	000781	53,781.05
3669		MINNESOTA STATE RETIREMENT SYST						
	I-27A201902113176	HEALTH CARE SAVINGS PLAN	D	2/12/2019		932.40	000782	
	I-27B201902113176	HEALTH CARE SAVINGS PLAN	D	2/12/2019		170.00	000782	
	I-27L201902113176	HEALTH CARE SAVINGS PLAN	D	2/12/2019		1,275.00	000782	
	I-27N201902113176	HEALTH CARE SAVINGS PLAN	D	2/12/2019		2,279.18	000782	
	I-27S201902113176	HEALTH CARE SAVINGS PLAN	D	2/12/2019		200.00	000782	
	I-36 201902113176	MNDPC - DEFERRED COMP	D	2/12/2019		870.00	000782	
	I-36R201902113176	MNDPC - ROTH	D	2/12/2019		340.00	000782	6,066.58
1818		MN REVENUE						
	I-T2 201902113176	STATE W/H	D	2/12/2019		11,151.40	000783	11,151.40
2512		NATIONWIDE RETIREMENT						
	I-33 201902113176	USCM	D	2/12/2019		650.00	000784	650.00
2513		NATIONWIDE RETIREMENT-FIRE						
	I-34 201902113176	USCM FIRE DEPT	D	2/12/2019		40.81	000785	40.81
2028		PERA OF MINNESOTA REG						
	I-12 201902113176	PERA POLICE AND FIRE	D	2/12/2019		18,495.19	000786	
	I-13 201902113176	PERA COORDINATED	D	2/12/2019		29,015.07	000786	47,510.26
3443		VALIC DEFERRED COMP						
	I-35 201902113176	VALIC DEFERRED COMP	D	2/12/2019		997.00	000787	
	I-35F201902113176	VALIC - FIRE DEPARTMENT	D	2/12/2019		92.26	000787	
	I-35R201902113176	VALIC ROTH	D	2/12/2019		950.00	000787	2,039.26
6085		VOYA - INVESTORS CHOICE						
	I-37D201902113176	VOYA DEFERRED	D	2/12/2019		300.00	000788	
	I-37R201902113176	VOYA ROTH PLAN	D	2/12/2019		615.00	000788	915.00

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
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* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	9	0.00	137,768.85	137,768.85
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	9	0.00	137,768.85	137,768.85

PACKET: 06713 02/08/2019 PR KB - 1
VENDOR SET: 01 City of Marshall
BANK: ALL

*** DRAFT/OTHER LISTING ***

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	9	0.00	137,768.85	137,768.85
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	9	0.00	137,768.85	137,768.85

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	2/2019	102,812.55CR
211	2/2019	9,613.04CR
258	2/2019	2,951.86CR
270	2/2019	1,000.68CR
602	2/2019	15,983.42CR
609	2/2019	5,407.30CR
=====		
ALL		137,768.85CR

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 06730 EFT Payments

VENDOR SET: 01

VENDOR SEQUENCE

VENDOR	ITEM NO#	DESCRIPTION	BANK	EFT DATE/#	STAT	DUE DT DISC DT	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING

01-6183	LEE, JERRED								
I	201902213205	02/05/19 MNDOT GRADING, ARD AP			E	2/19/2019	697.21 697.21	697.21CR	
				EFT			697.21 697.21	697.21CR 0.00	0.00

01-1633	MARSHALL MUNICIPAL UTILITIE								
I	9657	12/18 LOCATES	AP		E	3/13/2019	23.62 23.62	23.62CR	
I	9711	01/19 LOCATES	AP		E	3/13/2019	20.25 20.25	20.25CR	
				EFT			43.87 43.87	43.87CR 0.00	0.00

01-3342	TRUEDSON, SCOTT								
I	201902213218	02/05/19 PKG FOR CONF ST CL AP			E	3/07/2019	5.00 5.00	5.00CR	
				EFT			5.00 5.00	5.00CR 0.00	0.00

PACKET: 06730 EFT Payments

VENDOR SET: 01

===== R E P O R T T O T A L S =====

F U N D D I S T R I B U T I O N

FUND NO#	FUND NAME	AMOUNT
101	GENERAL FUND	741.08CR
602	WASTEWATER OPERATING	5.00CR
** TOTALS **		746.08CR

---- TYPE OF CHECK TOTALS ----

	NUMBER	GROSS BALANCE	PAYMENT DISCOUNT	OUTSTANDING
HAND CHECKS		0.00 0.00	0.00 0.00	0.00
DRAFTS		0.00 0.00	0.00 0.00	0.00
REG-CHECKS		0.00 0.00	0.00 0.00	0.00
EFT		746.08 746.08	746.08CR 0.00	0.00
NON-CHECKS		0.00 0.00	0.00 0.00	0.00
ALL CHECKS		746.08 746.08	746.08CR 0.00	0.00

TOTAL CHECKS TO PRINT: 0

ERRORS: 0 WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
5813	ACE HOME & HARDWARE							
	I-86165	RING WAX EXTENDER KIT	R	2/21/2019		7.59CR	112005	
	I-86303	SUPPLIES	R	2/21/2019		3.18CR	112005	
	I-86527	FIX TOILET	R	2/21/2019		30.58CR	112005	41.35
4629	ACTION MANUFACTURING INC							
	I-10657	POWDER COAT HITCH RACK	R	2/21/2019		65.00CR	112006	65.00
0595	AMERIPRIDE SERVICES, INC							
	I-2800993537	02/19 SVC	R	2/21/2019		147.40CR	112007	
	I-2800993550	SUPPLIES	R	2/21/2019		100.35CR	112007	247.75
0630	ARCTIC GLACIER							
	I-1948904502	.	R	2/21/2019		55.75CR	112008	55.75
0629	ARNOLD MOTOR SUPPLY							
	I-02NV013802	BLOWER CHAINCASE LUBE	R	2/21/2019		217.55CR	112009	217.55
5447	ARTISAN BEER COMPANY							
	C-449288	.	R	2/21/2019		53.49	112010	
	I-3324825	.	R	2/21/2019		764.50CR	112010	711.01
0656	AVERA MARSHALL REGIONAL MED CTR							
	I-201902213202	BLOOD DRAWS	R	2/21/2019		76.00CR	112011	76.00
6367	BALATON CONSTRUCTION INC							
	I-201902203200	BATHROOM COUNTERTOP REPAIR	R	2/21/2019		265.50CR	112012	265.50
0689	BEND RITE FABRICATION INC							
	I-41009	1 TON BASS PLOW	R	2/21/2019		34.89CR	112013	34.89
0699	BEVERAGE WHOLESALERS							
	C-44619	.	R	2/21/2019		207.75	112014	
	I-045825	.	R	2/21/2019		8,146.25CR	112014	
	I-046573	.	R	2/21/2019		3,384.45CR	112014	
	I-046574	.	R	2/21/2019		264.00CR	112014	
	I-046723	.	R	2/21/2019		4.70CR	112014	
	I-046824	.	R	2/21/2019		10,609.00CR	112014	
	I-046825	.	R	2/21/2019		276.00CR	112014	
	I-046826	.	R	2/21/2019		144.00CR	112014	22,620.65
0726	BORCHS SPORTING GOODS							
	I-AAD008450	VB. LACES	R	2/21/2019		156.00CR	112015	156.00

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4457	BREAKTHRU BEVERAGE							
	I-1080928674	.	R	2/21/2019		130.50CR	112016	
	I-1080928675	.	R	2/21/2019		1,957.23CR	112016	
	I-1080928676	.	R	2/21/2019		1,584.00CR	112016	3,671.73
4996	CENTURY LINK							
	I-201902213203	02/01-02/28/19	R	2/21/2019		66.00CR	112017	66.00
0975	DEPUTY REGISTRAR #32							
	I-2861CTL-2019	5SHFD1626FB001460	R	2/21/2019		38.00CR	112018	38.00
5731	DOLL DISTRIBUTING							
	C-610556	.	R	2/21/2019		12.32	112019	
	C-615185	.	R	2/21/2019		6.45	112019	
	I-610555	.	R	2/21/2019		11,538.05CR	112019	
	I-615184	.	R	2/21/2019		4,215.75CR	112019	15,735.03
0375	DUBS, SHEILA							
	I-201902213204	02/13/19 MPELRA SEMINAR-PLYMOU	R	2/21/2019		172.71CR	112020	172.71
4753	ENTERPRISE LEASING CO							
	I-20050958	1/29/19 G OLSON	R	2/21/2019		146.49CR	112021	
	I-20118477	02/05/19, J LEE	R	2/21/2019		178.72CR	112021	
	I-201902153197	G OLSON RENTAL BALANCE	R	2/21/2019		0.35CR	112021	325.56
1090	FASTENAL COMPANY							
	I-95683	MATERIALS	R	2/21/2019		49.78CR	112022	
	I-95705	SCREWDRIVER	R	2/21/2019		3.70CR	112022	
	I-95749	MATERIALS	R	2/21/2019		15.63CR	112022	
	I-95750	MATERIALS	R	2/21/2019		10.06CR	112022	79.17
4656	FINANCE & COMMERCE							
	I-744131339	WWTF IMPROVEMENTS	R	2/21/2019		340.66CR	112023	340.66
5289	FRANZ REPROGRAPHICS							
	I-0000185304	INK FOR PRINTER	R	2/21/2019		520.93CR	112024	520.93
5094	HAUGEN, GREG							
	I-201902153194	2019 SAFETY SHOES- G HAUGEN	R	2/21/2019		192.00CR	112025	192.00
1271	HENLE PRINTING COMPANY							
	I-158221	SUPPLIES	R	2/21/2019		101.51CR	112026	101.51

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
5900	HONETSCHLAGER, ERIC							
	I-201902153195	2019 SAFETY SHOES- E HONETSCHL	R	2/21/2019		175.00CR	112027	
	I-201902153196	HI VIS JACKET	R	2/21/2019		34.99CR	112027	209.99
1311	HYVEE FOOD STORES INC							
	C-4897156078	.EMPLOYEE RECOGNITION	R	2/21/2019		8.60	112028	
	I-4800214946	.	R	2/21/2019		288.00CR	112028	
	I-4800266796	SUPPLIES	R	2/21/2019		27.87CR	112028	
	I-4800386761	SUPPLIES	R	2/21/2019		19.08CR	112028	
	I-4800614794	Z70 MTG	R	2/21/2019		19.45CR	112028	
	I-4800763241	SUPPLIES	R	2/21/2019		38.77CR	112028	
	I-4800768669	CL RETIREMENT	R	2/21/2019		80.26CR	112028	
	I-4801325106	.	R	2/21/2019		10.98CR	112028	
	I-4897083009	EMPLOYEE RECOGNITION	R	2/21/2019		29.43CR	112028	
	I-4898364702	SUPPLIES	R	2/21/2019		10.00CR	112028	515.24
1399	JOHNSON BROTHERS LIQUOR COMPANY							
	C-525925	.	R	2/21/2019		88.00	112029	
	I-1219122	.	R	2/21/2019		4,779.48CR	112029	
	I-1219123	.	R	2/21/2019		1,826.23CR	112029	
	I-1219124	.	R	2/21/2019		24.00CR	112029	6,541.71
5095	KIBBLE EQUIPMENT							
	I-1747907	SUPPLIES	R	2/21/2019		5.68CR	112030	
	I-1752190	GEAR LUBE	R	2/21/2019		21.80CR	112030	27.48
1531	LYON COUNTY AUDITOR-TREASURER							
	I-201902213206	01/19 OHONE SVC	R	2/21/2019		635.84CR	112031	635.84
6292	MADDEN, GALANTER, HANSEN, LLP							
	I-201902213207	01/19 SVC	R	2/21/2019		4,232.43CR	112032	4,232.43
1623	MARSHALL INDEPENDENT, INC							
	I-050520	01/19 DISPLAY & TELEMARKETING	R	2/21/2019		695.12CR	112033	695.12
6018	MARSHALL M CLUB							
	I-201902213208	HELP W/ GYMNASTICS	R	2/21/2019		200.00CR	112034	200.00
1635	MARSHALL NORTHWEST PIPE FITTINGS INC							
	I-429555	HANGAR#2 WATER HEATER EXPANSIO	R	2/21/2019		97.18CR	112035	97.18
4611	MARTIN TRUCKING							
	I-284337038	01/19 SVC	R	2/21/2019		1,667.30CR	112036	1,667.30

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
5139	MATHESON TRI-GAS INC I-19170460	WELDING GAS	R	2/21/2019		81.26CR	112037	81.26
4980	MENARDS INC							
	I-34859	HARDWARE FOR SPEAKERS	R	2/21/2019		105.23CR	112038	
	I-34864	PLYWOOD	R	2/21/2019		103.98CR	112038	
	I-34866	MISC HARDWARE	R	2/21/2019		58.93CR	112038	
	I-34911	SUPPLIES	R	2/21/2019		143.68CR	112038	
	I-34925	BATTERIES, TAC LIGHT	R	2/21/2019		71.96CR	112038	
	I-35143	MAGLITE	R	2/21/2019		7.64CR	112038	491.42
3555	MN DOT I-P00010051	Z67 MATERIALS TESTING	R	2/21/2019		180.12CR	112039	180.12
1890	MUNICIPAL CODE CORPORATION I-00321615	2019 ADMIN SUPPORT FEE	R	2/21/2019		350.00CR	112040	350.00
1945	NORMS GTC							
	I-7480-91721	HOSE CLAMP	R	2/21/2019		13.86CR	112041	
	I-7480-91901	AIR FILTER	R	2/21/2019		35.15CR	112041	
	I-7480-91902	GASKET MAKER	R	2/21/2019		8.39CR	112041	
	I-7480-91909	GASKET MAKER	R	2/21/2019		15.49CR	112041	
	I-7480-91936	GASKET MAKER/SEALANT	R	2/21/2019		23.88CR	112041	96.77
0473	OLSON, GLENN I-201902213209	01/29/19 CEAM, BROOKLYN CTR	R	2/21/2019		102.00CR	112042	102.00
5891	ONE OFFICE SOLUTION I-1868846-0	SUPPLIES	R	2/21/2019		25.30CR	112043	25.30
2019	PAUSTIS WINE COMPANY I-40899	.	R	2/21/2019		2,966.00CR	112044	2,966.00
2036	PHILLIPS WINE AND SPIRITS INC							
	C-320756	.	R	2/21/2019		132.00	112045	
	C-320757	.	R	2/21/2019		14.84	112045	
	I-2504218	.	R	2/21/2019		8,588.44CR	112045	
	I-2504219	.	R	2/21/2019		3,284.86CR	112045	
	I-2505124	.	R	2/21/2019		190.00CR	112045	
	I-2505125	.	R	2/21/2019		384.00CR	112045	12,300.46
2049	PLUNKETTS PEST CONTROL INC I-6192106	02/13/19 svc	R	2/21/2019		39.27CR	112046	39.27

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1533	PRAIRIE PRIDE COOPERATIVE							
	I-201902213219	BULK FUEL	R	2/21/2019		2,151.00CR	112047	2,151.00
2190	ROTARY CLUB OF MARSHALL							
	I-1186-1	Q1 2019 DUES - G OLSON	R	2/21/2019		214.38CR	112048	214.38
2201	RUNNINGS SUPPLY INC							
	I-4585731	DISTILLED WATER	R	2/21/2019		11.88CR	112049	
	I-4589274	OSHKOSH PLOW	R	2/21/2019		3.58CR	112049	
	I-4591078	140 CAT BLADE	R	2/21/2019		7.99CR	112049	23.45
4855	SOUTHERN GLAZER'S OF MN							
	C-5039190	.	R	2/21/2019		25.50	112050	
	I-1785143	.	R	2/21/2019		8,230.16CR	112050	
	I-1785144	.	R	2/21/2019		1,367.00CR	112050	9,571.66
2340	SPRINGSTED, INC.							
	I-000539.999-20	2008B ARBITRAGE CALCULATION	R	2/21/2019		3,100.00CR	112051	3,100.00
4522	ST LOUIS MRO INC.							
	I-46406	PRE-EMPLOYMENT TESTING	R	2/21/2019		73.50CR	112052	73.50
6368	STEFFEN, LEE							
	I-201902213211	02/06-19 TAC MTG BRAINERD	R	2/21/2019		274.68CR	112053	274.68
2395	SWEDE'S SERVICE CENTER							
	I-25777	V PLOW RUBBER EDGE	R	2/21/2019		23.56CR	112054	
	I-25867	BUCKET EDGE	R	2/21/2019		262.00CR	112054	285.56
6137	TEIGS LAWN CARE & LANDSCAPING, LLC							
	I-201902213212	01/19 SV 501 E MAIN	R	2/21/2019		30.00CR	112055	
	I-201902213213	01/19 SVC 503 E MAIN	R	2/21/2019		30.00CR	112055	
	I-201902213214	01/19 SVC 504 JEWETT	R	2/21/2019		30.00CR	112055	
	I-201902213215	01/19 SVC 201 N 5TH	R	2/21/2019		30.00CR	112055	
	I-201902213216	01/19 WALK BRIDGES	R	2/21/2019		270.00CR	112055	
	I-201902213217	01/19 SVC 303 ROBERT	R	2/21/2019		30.00CR	112055	420.00
6156	TRUE BRANDS							
	I-452693	.	R	2/21/2019		276.74CR	112056	276.74
4402	UPS							
	I-000015356W069	UPS DELIVERY	R	2/21/2019		8.22CR	112057	8.22

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
5733	VAST BROADBAND							
	I-002685901-0219	02/08-03/07/19	R	2/21/2019		84.21CR	112058	
	I-002687201-0219	02/08-03/07/19	R	2/21/2019		113.87CR	112058	
	I-005489701-0219	02/08-03/07/19	R	2/21/2019		106.95CR	112058	
	I-015038601-0219	02/06-03/05/19	R	2/21/2019		59.61CR	112058	
	I-015511601-0219	02/10-03/09/19	R	2/21/2019		196.46CR	112058	561.10
4489	VERIZON WIRELESS							
	I-9823782615	01/09-02/08/19	R	2/21/2019		480.14CR	112059	480.14
2538	VIKING COCA COLA BOTTLING COMPANY							
	I-2288144	.	R	2/21/2019		583.14CR	112060	
	I-2288192	.	R	2/21/2019		181.73CR	112060	764.87
6369	WOODY'S PLUMBING & REPAIR							
	I-540	INSTALL NEW FAUCETS	R	2/21/2019		275.33CR	112061	275.33
2632	ZIEGLER INC							
	I-PC040324278	PLUG CONNECTOR & SOCKET	R	2/21/2019		86.90CR	112062	86.90

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	58	0.00	95,757.17	95,757.17
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	58	0.00	95,757.17	95,757.17

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	2/2019	12,877.53CR
258	2/2019	372.50CR
366	2/2019	3,100.00CR
475	2/2019	180.12CR
602	2/2019	1,022.15CR
609	2/2019	78,175.19CR
630	2/2019	29.68CR
=====		
ALL		95,757.17CR

CITY OF MARSHALL, MINNESOTA
SOUTHWEST MINNESOTA AMATEUR SPORTS CENTER PROJECTS
12/31/2017

PROJECT #:	DATE	CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	PRIOR PAYMENTS	PYMTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE	
805 456-70579-5520	9/12/2017	Prairie Roots Sculpture	Baldholm Construction	69,873.00		69,873.00	-	66,553.00	-	3,320.00	95.25%
790	2/10/2015	Caulking	Right Way Caulking	36,100.00		36,100.00		34,295.00		1,805.00	95.00%
990	2/10/2015	Paintings / Coatings	Steinbrecher Painting, Inc.	285,335.00	(3,807.00)	281,528.00		267,451.60		14,076.40	95.00%
345	1/27/2015	Precast Concrete Wall Panels	Fabcon Precast LLC	1,496,012.00	(25,102.00)	1,470,910.00		1,434,137.25		36,772.75	97.50%
3210	2/10/2015	Asphalt Paving & Curbs	Duininck Inc	554,796.00	(23,195.00)	531,601.00		531,301.01		299.99	99.94% Final 6/27/17? \$300 left
2600	2/10/2015	Electrical / Low Voltage	L & S Electric Inc.	834,010.00	175,598.00	1,009,608.00		1,009,608.00		0.00	100.00% Final 5/9/17
1318	2/10/2015	Dasher Boards	Rink Systems Inc	275,200.00	1,550.00	276,750.00		276,750.00		0.00	100.00% Final 5/9/17
2200	2/10/2015	Plumbing and Heating	Bisbee Plumbing and Heating	1,083,434.00	77,034.00	1,160,468.00		1,160,468.00		0.00	100.00% Final 5/9/17
330	2/10/2015	Cast-In Place Concrete	Innovative Builders of Alexandria Inc	761,000.00	(23,541.00)	737,459.00		737,459.00		0.00	100.00% Final 2/28/17
510	2/10/2015	Steel Erection	Sowels Company	379,000.00	27,047.00	406,047.00		406,047.00		0.00	100.00% Final 3/14/17
710	3/10/2015	Damproofing, waterproofing, air & Vapor barriers	Kremer and Davis	31,628.00	(4,000.00)	27,628.00		27,628.00		0.00	100.00% Final 2/28/17
840	1/27/2015	Aluminum Entrances, Store Fronts, Windows, etc	Southwest Glass Center Inc	268,940.00	49,974.00	318,914.00		318,914.00		0.00	100.00% Final 3/14/17
965	2/10/2015	Resilient Flooring and Carpet	Multiple Concepts Interiors, Inc	117,550.00	65,780.00	183,330.00		183,330.00		0.00	100.00% Final 2/28/17
610	2/10/2015	Carpentry	Robert L. Carr Company	324,000.00	(2,238.00)	321,762.00		321,762.00		(0.00)	100.00% Final 5/9/17
			6,516,878.00		315,100.00	6,831,978.00	6,775,703.86	0.00	0.00	56,274.14	

CITY OF MARSHALL, MINNESOTA
SOUTHWEST MINNESOTA AMATEUR SPORTS CENTER PROJECTS
10/25/2016

PROJECT #:	DATE	CONTRACTOR:	INSURANCE CERTIFICATE	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	PRIOR PAYMENTS	PYMTS THIS MEETING:	BALANCE:	PERCENT COMPLETE
2200	2/10/2015	Plumbing and Heating	Bisbee Plumbing and Heating	12/1/2016	1,083,434.00	77,034.00	1,160,468.00	1,144,974.60	15,493.40	98.66%
3210	2/10/2015	Asphalt Paving & Curbs	Duininck Inc	6/1/2017	554,796.00	(23,195.00)	531,601.00	504,735.96	26,865.04	94.95%
345	1/27/2015	Precast Concrete Wall Panels	Fabcon Precast LLC	12/31/2016	1,496,012.00	(25,102.00)	1,470,910.00	1,418,482.05	52,427.95	96.44%
330	2/10/2015	Cast-In Place Concrete	Innovative Builders of Alexandria Inc	3/1/2017	761,000.00	(23,541.00)	737,459.00	659,842.45	77,616.55	89.48%
710	3/10/2015	Damproofing, waterproofing, air & Vapor barriers	Kremer and Davis	9/1/2016	31,628.00	(4,000.00)	27,628.00	26,246.60	1,381.40	95.00%
2600	2/10/2015	Electrical / Low Voltage	L & S Electric Inc.	3/2/2017	834,010.00	175,598.00	1,009,608.00	998,925.84	10,682.16	98.94%
965	2/10/2015	Resilient Flooring and Carpet	Multiple Concepts Interiors, Inc	1/1/2017	117,550.00	65,780.00	183,330.00	174,163.50	9,166.50	95.00%
790	2/10/2015	Caulking	Right Way Caulking	3/31/2017	36,100.00		36,100.00	34,295.00	1,805.00	95.00%
1318	2/10/2015	Dasher Boards	Rink Systems Inc	11/1/2016	275,200.00	1,550.00	276,750.00	262,912.50	13,837.50	95.00%
610	2/10/2015	Carpentry	Robert L. Carr Company	9/30/2016	324,000.00	(2,238.00)	321,762.00	303,183.00	18,579.00	94.23%
840	1/27/2015	Aluminum Entrances, Store Fronts, Windows, etc	Southwest Glass Center Inc	12/1/2016	268,940.00	49,974.00	318,914.00	302,968.30	15,945.70	95.00%
510	2/10/2015	Steel Erection	Sowels Company	3/31/2017	379,000.00	27,047.00	406,047.00	385,744.65	20,302.35	95.00%
990	2/10/2015	Paintings / Coatings	Steinbrecher Painting, Inc.	3/1/2017	285,335.00	(3,807.00)	281,528.00	267,451.60	14,076.40	95.00%
2100	2/10/2015	Fire Protection	Breth-Zenzen Fire Protection	5/15/2017	137,520.00	15,850.00	153,370.00	153,370.00	0.00	100.00% Final 8/23/16
810	2/10/2015	Doors / Frames / Hardware	Builders Supply Company	12/1/2016	137,670.00	10,046.00	147,716.00	147,716.00	0.00	100.00%
1317	2/10/2015	Ice Rink Floor and Refrigeration	Commercial Refrigeration Systems, In	12/21/2016	1,707,322.00		1,707,322.00	1,707,322.00	0.00	100.00% Final 7/12/16
950	2/10/2015	Acoustical Treatments	FM Acoustical Tile Inc	5/1/2017	54,400.00	385.00	54,785.00	54,785.00	0.00	100.00% Final 7/26/16
2300	2/10/2015	HVAC / Temperature Controls	General Sheet Metal Co., LLC	5/1/2017	1,175,800.00	30,399.00	1,206,199.00	1,206,199.00	0.00	100.00% Final 7/26/16
920	3/10/2015	Drywall / Cold Formed Metal Framing	GJP Inc.	5/1/2017	97,650.00	12,625.00	110,275.00	110,275.00	0.00	100.00% Final 8/8/16
420	2/10/2015	Masonry	Johnson-Nelson Masonry, Inc.	1/1/2017	588,400.00	2,244.00	590,644.00	590,644.00	0.00	100.00% Final 9/27/16
750	2/10/2015	Roofing and Metal Panesl	Lake Area Roofing & Const Inc	1/1/2017	692,721.00	12,151.00	704,872.00	704,872.00	0.00	100.00%
2305	2/10/2015	Testing and Balancing	Marcus Global Inc., dba SMB of Minn	4/17/2017	15,900.00	546.00	16,446.00	16,446.00	0.00	100.00% Final 7/12/16
1424	2/10/2015	Elevators	Minnesota Elevator Inc	7/1/2017	93,738.00		93,738.00	93,738.00	0.00	100.00% Final 8/23/16
341	1/27/2015	Precast Concrete Plank & Stadia	Moline Concrete Products	9/1/2016	272,093.00	(18,307.00)	253,786.00	253,786.00	(0.00)	100.00% Final 12/13/16
3100/3300	2/10/2015	Earthwork / Site Utiliities	R & G Construction Inc.	4/1/2017	985,600.00	59,807.00	1,045,407.00	1,045,407.00	0.00	100.00% Final 9/27/16
1266	3/10/2015	Bleacher Seating	Seating and Athletic Facility Ent Inc	6/10/2017	184,360.00	24,497.00	208,857.00	208,857.00	0.00	100.00% Final 9/27/16
833	2/10/2015	Coiling and Overhead Doors	Skold Specialty Contracting LLC	7/15/2016	47,350.00		47,350.00	47,350.00	0.00	100.00% Final 9/27/16
1022	2/10/2015	Paired Panel Operable Partitions	Skold Specialty Contracting LLC	7/15/2016	11,100.00		11,100.00	11,100.00	0.00	100.00% Final 9/27/16
1140	2/10/2015	Food Service Equipment	Strategic Equipment	7/1/2017	12,975.00	38,852.00	51,827.00	51,827.00	0.00	100.00% Final 12/13/16
930	2/10/2015	Tile	Superior Tile and Terrazzo, Inc	3/15/2017	82,900.00	77,770.00	160,670.00	160,670.00	0.00	100.00% Final 7/26/16
512	1/27/2015	Steel Supply	Thurnbeck Steel Fabrication Inc.	2/1/2017	919,510.00	(8,416.00)	911,094.00	911,094.00	0.00	100.00% Final 7/26/16
					13,664,014.00	573,549.00	14,237,563.00	13,959,384.05	0.00	278,178.95



Association of Minnesota Counties

FLEET MANAGEMENT

Government

Wong Nystrom

February 2019



MINNESOTA SHERIFFS' ASSOCIATION

72

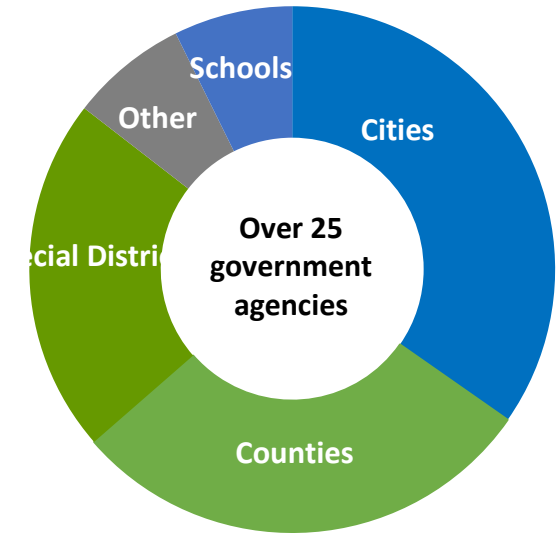
LEADERSHIP - TRUST - PROFESSIONALISM

SINCE 1885

REFERENCES

- Chisago County
- Isanti County
- Steele County
- Winona County
- City of Stillwater
- City of Rosemount
- City of Kasson
- Hennepin County
- Douglas County
- Many more
- City of Chicago, IL
- LSS, Good Samaritan, Southwest Health and Human Services
- South Central TSA soil and water districts

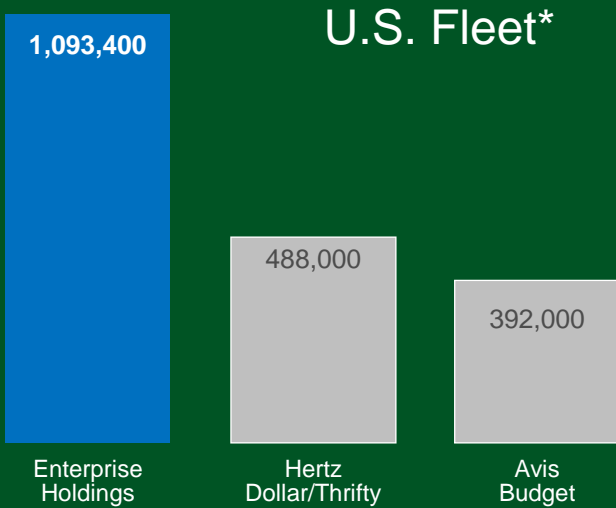
- Endorsed by the Minnesota Counties Association
- Sponsor Minnesota Sheriff's Association
- Sponsor League of Minnesota Cities



EHI OVERVIEW

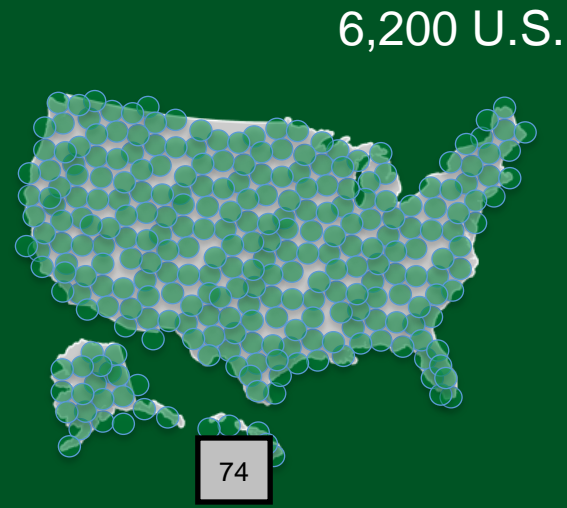
1.9 MILLION
WORLD WIDE

VEHICLES



9,000
WORLD WIDE

LOCATIONS



\$23.1
BILLION IN REVENUE

97,000
EMPLOYEES

Ranked by

Forbes

As one of America's Largest
Private Companies

*Source: Auto Rental News

Common Themes in Municipal Government

Budgets tight



Fleet is not a top priority



**Tasked to do
MORE with LESS**



Safety is top of mind but not always executed

IIHS crashworthiness tests



Front moderate overlap, beginning 1995



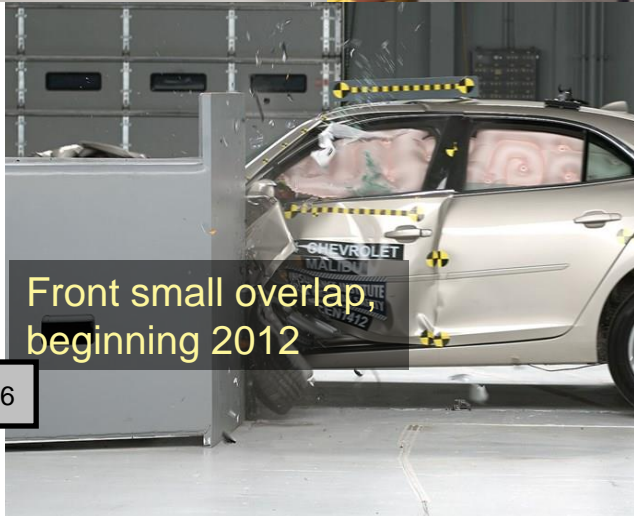
Side impact, beginning 2003



Rear crash (whiplash mitigation), beginning 2004



Roof strength, beginning 2009



Front small overlap, beginning 2012

« If you have vehicles that are 10 years old or older, you are not taking advantage of standardized safety improvements.

2007

- Front/Side Crash Test
- Anti-lock Brakes
- Airbags

2012

- **Electronic Stability Control**
- Rear Video
- Lane Departure Warning

2017

- Blind-spot Warning
- Forward Collision Warning
- Offset-crash Test



Confidential and Proprietary

Safety Concerns: How does your fleet look?

Increase **employee** safety with newer vehicles

Currently:

- 16 vehicles predate Anti-Lock Brake standardization (2007)
- 28 vehicles predate Electronic Stability Control standardization (2012)
- 44% of your fleet will be 10 years or older in 2019

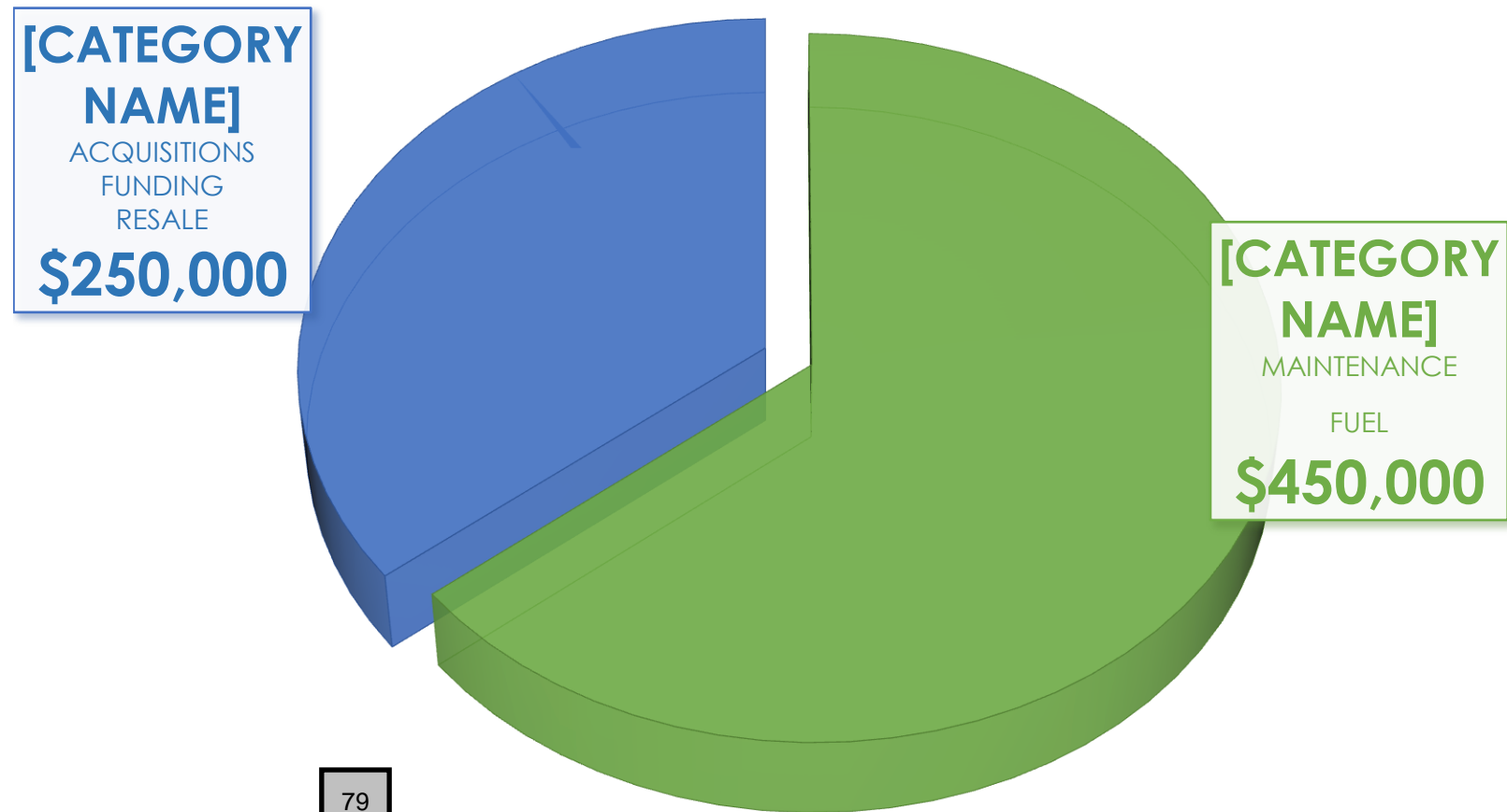


Today's Challenges

Tasked to do more with less

- ▶ **Fiscally Stressed**
- ▶ **Limitations on Revenue Sources**
- ▶ **Decentralized decision making**
- ▶ **Underfunded capital budget**
- ▶ **Aged Vehicles**
 - 10.5 Years
- ▶ **Low Annual Mileage**
 - 5,000-10,000 annual miles
- ▶ **Multiple Departments with Multiple Plans & Budgets**
- ▶ **Capital Budget drives Fleet Replacement**

FLEET VEHICLE BUDGET: \$700,000



ENTERPRISE PROGRAM BENEFITS



Administrative

- Track vehicle expenses
- Buy and sell vehicles for you
- Dedicated Account Manager
- Budget and forecast advice
- Website and dashboard
- Local account team for day-to-day services



Operational

- EFM to coordinate logistics for moving vehicles in and out of service
- Aftermarket & decal services
- Safety recall management
- Access to fuel programs
- Telematics offerings
- Mobile application for drivers to access for all vehicle operational needs



Financial

- EFM to research best vehicle total cost of ownership
- Vehicle incentive management
- Access to EFM remarketing services for maximum resale
- ASE certified techs to manage maintenance expense
- Tools for cents per mile analysis

GOVERNMENT BUYING POWER



2018 SUPER DUTY
Ex-cab 4x4
F-250 XL

\$37,375
Net Price ^{MS}

← FORD'S WEBSITE

State Contract Price **\$28,769**

MANHEIM AUCTION RESULTS

VEHICLE	Odometer	Sale Price	Capital Outlay
2017 Ford F-250 XL ExCab 4x4	4,146	\$30500	-\$1,731
2016 Ford F-250 XL ExCab 4x4	10,282	\$28800	- \$31
2013 Ford F-250 XL ExCab 4x4	57,636	\$19200	\$9,569
2008 Ford F-250 XL ExCab 4x4	98,436	\$4,000	\$24,769

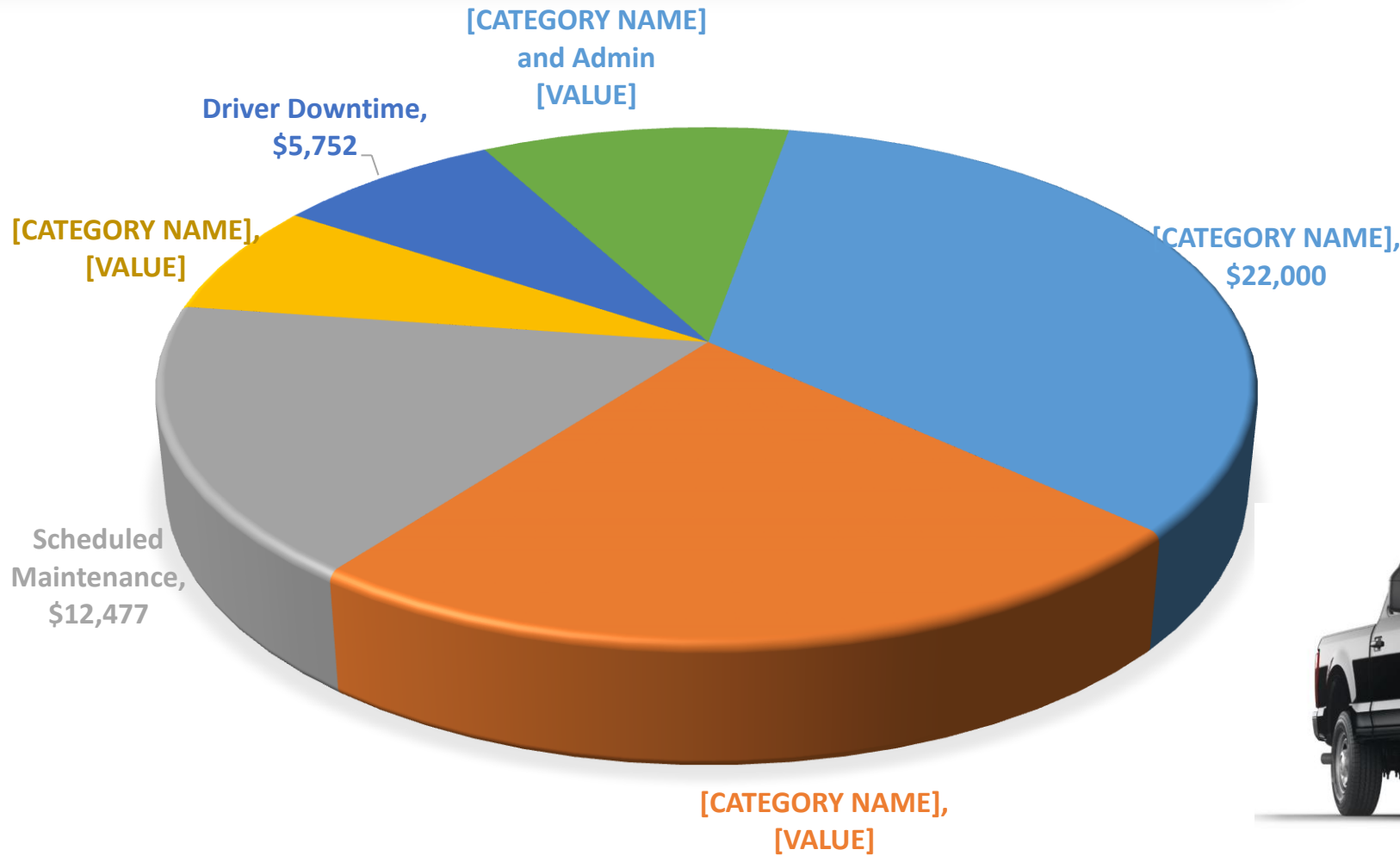
TOTAL COST OF OWNERSHIP CONCEPT



FLEET MANAGEMENT

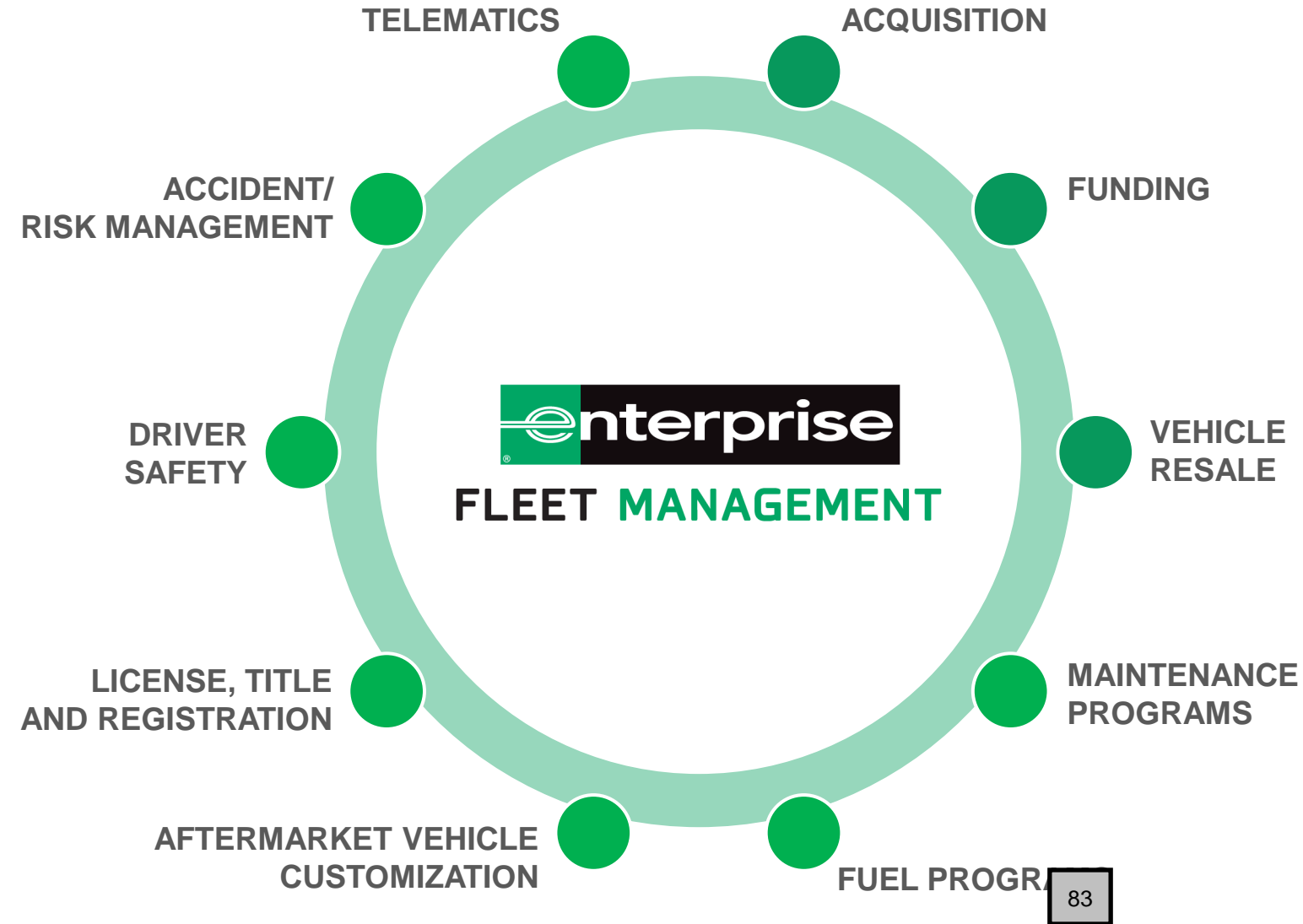
TOTAL COST OF
BUY & HOLD FOR A 2018
FORD F-250

\$70,429



Assumes 12
year holding
period at
10,000 miles
per year

Fleet Management Programs



Enterprise can complete a no-cost fleet analysis presentation to determine your total cost of ownership.

ITEMS NEEDED:

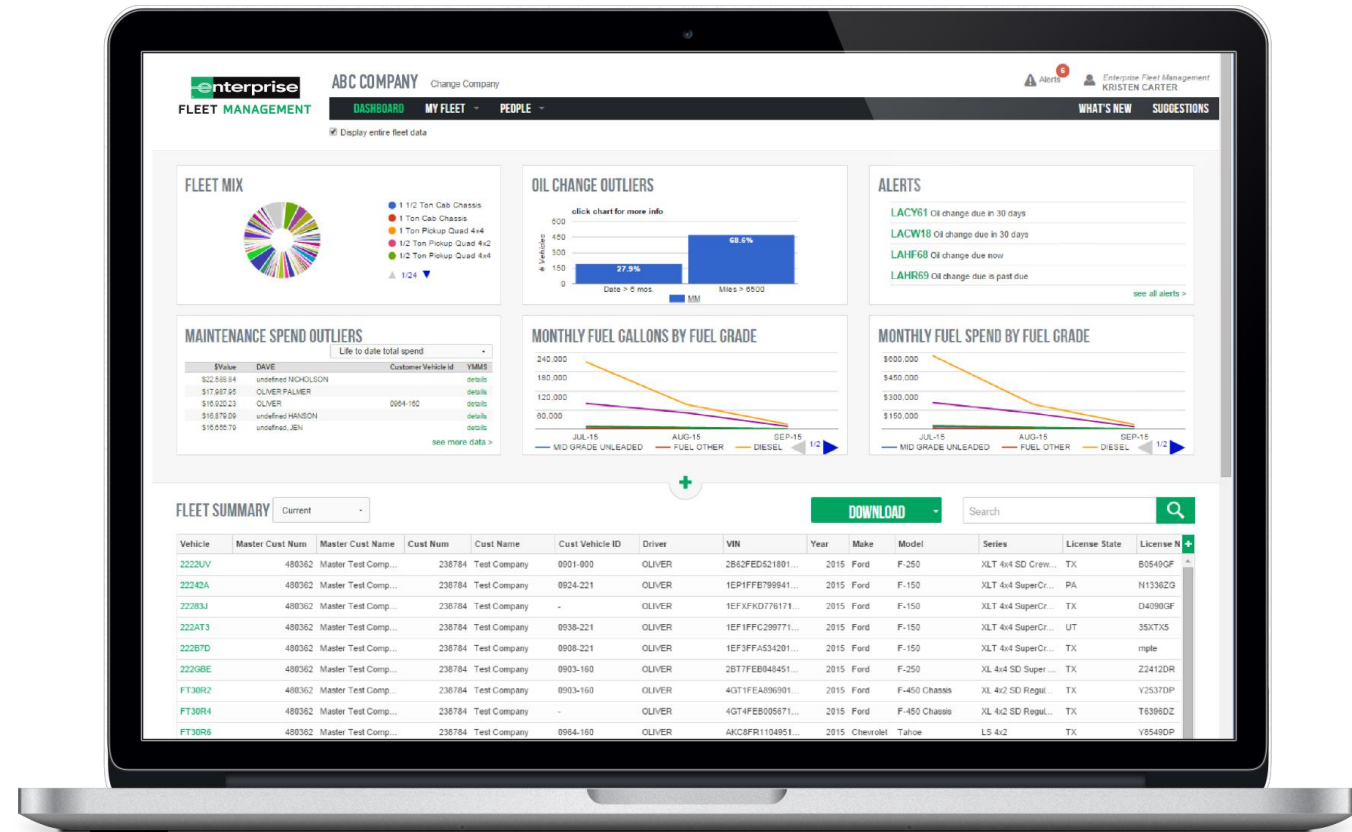
- Year, make, model, VIN
- Date vehicles were put into service (month and year)
- Starting mileage (applies only to used vehicle purchases)
- Current mileage
- Annual mileage
- Department to which vehicles are assigned
- Previous 12 month's maintenance costs*

For maintenance costs, please include the following: **parts, labor, and administrative / facility overhead. If additional information is also included in the maintenance expense (i.e. fuel, tires, repair costs associated with accidents, accident reserve) please indicate the amount allocated for these factors.*

Additional information such as: **fuel costs and/or accident reserve,** would be helpful.

Client Website

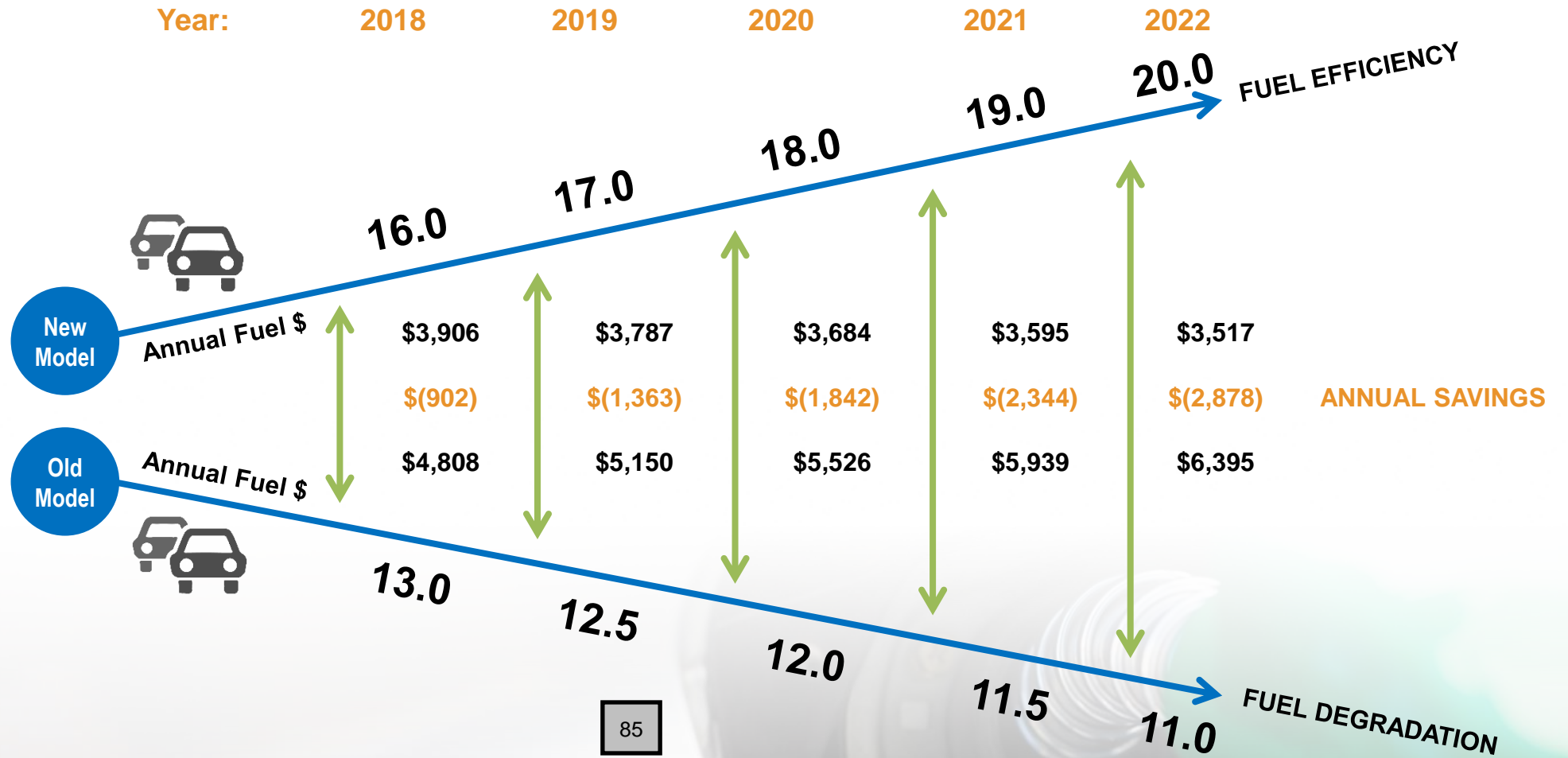
- Visibility and tracking of vehicle data
- Customized dashboards with easy reporting
- Real-time alerts
- Simplify accounting processes with vehicle descriptors
- Self-service features including *driver changes, vehicle descriptors, mileage information and more*
- Assign unlimited unique identifiers to each vehicle to simplify routine tasks and vehicle categorization





Vehicle MPG Change

Effects of Newer Fuel Efficient Models vs Fuel Degradation in Older Models



Assuming an Avg. PPG of \$2.50 and 3% inflation increase per year
Assuming Annual mileage of 25K per Year

383 Trucks in this category

EHI

EFM

VEHICLE EXPENSES

OPERATING EXPENSES

Fuel

CAFE Data

Gas Prices

Vehicle MPG Change

Maintenance

TOOLS & TECHNOLOGY

INDUSTRY



Improved Engine

Improved Performance

Higher MPG

F150 Regular Cab Long bed	Engine	Output HP/Torque	Combined MPG
2018	2.7L Eco boost V6	325HP/375	22
2012	3.7L V6	302HP/278	18
2007	4.6L V8	248HP/294	15
2002	4.2L V6	202HP/252	16
1997	5.4L V8	235HP/310	14

86

Improved 47% in 10 years

ID	Dept	Odometer	Annual mileage	Model Year	Make
1	Police Department	68,522	22,841	2016	2016 Ford Exp
2	Police Department	81350	27,117	2016	2016 Ford Exp
3	Building Maintenance	50000	1,923	1993	1993 Chevy Pic
4	Public Ways	50,000	2,632	2000	2000 1/2 TON
5	tewater Treatment Fa	58900	3,681	2003	2003 Chevy 4 x
6	Community Planning	102746	6,422	2003	2003 Chevy Sil
7	Library	50000	3,125	2003	2003 Dodge Va
8	Airport	50000	3,125	2003	2003 PICKUP -
9	emical Assessment Tea	50000	3,333	2004	2004 Ford Excu
10	Street	50000	3,333	2004	2004 PICKUP -
10		61,152	7,753		
11	Motor Pool	38,929	2,781	2005	2005 CHEVY IN
12	tewater Treatment Fa	18,500	1,321	2005	2005 Chevy VA
13	Police Department	34,945	3,883	2010	2010 Chevy Im
14	Community Planning	101,511	7,251	2005	2005 CHEVY IN
15	tewater Treatment Fa	79000	6,077	2006	2006 Chevy Pic
16	Park Maintenance	80,000	6,154	2006	2006 Chevy Pic
17	Engineer	61,335	4,718	2006	2006 F250 PIC
18	Engineer	80,290	6,176	2006	2006 Chevy 25
19	tewater Treatment Fa	78,000	6,500	2007	2007 Ford F35
20	Park Maintenance	35000	2,917	2007	2007 Dodge Pi
10					
21	Surface Water	50000	4,167	2007	2007 Chevy Ex
22	Street	50000	4,167	2007	2007 Chevy Pic
23	Public ways	50000	4,167	2007	2007 Ford F-15
24	Police Department	122566	12,257	2009	2009 Chevy M
25	tewater Treatment Fa	20000	2,000	2009	2009 Ford F45
26	Motor Pool	46345	5,149	2010	2010 Ford Esc
27	Street	50000	6,250	2011	2011 Ford F25
28	Airport	50000	6,250	2011	2011 Ford F35
29	Motor Pool	72970	10,424	2012	2012 CHEVY IN
30	tewater Treatment Fa	49200	7,029	2012	2012 Chevy Im
10					
31	Park Maintenance	20,000	2,857	2012	2012 Dodge Pi
32	Engineer	20580	2,940	2012	2012 Dodge Pi

33	Park Maintenance	25000	4,167	2013	2013 Ford F150
34	Street	50000	8,333	2013	2013 Chevy 1 T
35	Police Department	34,283	6,857	2014	2014 Dodge Pi
36	Park Maintenance	18,000	4,500	2015	2015 Dodge Ra
37	Street	50000	12,500	2015	2015 Dodge Ra
38	Wastewater Treatment Fa	16000	5,333	2016	2016 Dodge Ra
39	Engineer	12981	4,327	2016	2016 Dodge Ra
40	Street	50000	16,667	2016	2016 Dodge Pi
10					

41	Studio One	4,111	2,056	2017	2017 Dodge Pr
42	Police Department	33554	16,777	2017	2017 Ford Exp
43	Police Department	30252	15,126	2017	2017 Ford Exp
44	Police Department	9784	4,892	2017	2017 Dodge D
45	Police Department	56,440	28,220	2017	2017 Ford Exp
46	Police Department	72,730	36,365	2017	2017 Ford Exp
47	Park Maintenance	5300	2,650	2017	2017 Chevy 1 T
48	Police Department	5880	5,880	2018	2018 Chevrole
49	Police Department	5435	5,435	2018	2018 Ford Exp
50	Park Maintenance	4900	4,900	2018	2018 Dodge Ra
10					

Current Average Annual Budget

<u>Year</u>	<u>Vehicles Needed</u>	<u>Budget Current</u>	<u>Vehicle Maintenance</u>	<u>Budget Current</u>	<u>Avg Resale Value</u>
2019	10	\$ 124,000.00	\$ 41,400.00	\$ 71,875.00	\$ 4,000.00
2020	10	\$ 124,000.00	\$ 41,400.00	\$ 71,875.00	\$ 4,000.00
2021	10	\$ 124,000.00	\$ 41,400.00	\$ 71,875.00	\$ 4,000.00
2022	10	\$ 124,000.00	\$ 41,400.00	\$ 71,875.00	\$ 4,000.00
2023	10	\$ 124,000.00	\$ 41,400.00	\$ 71,875.00	\$ 4,000.00
Totals	50	\$ 620,000.00	\$ 207,000.00	\$ 359,375.00	\$ 20,000.00

Savings from current budget plan versus Enterprise plan

<u>Year</u>	<u>Vehicles Needed</u>	<u>Budget Needed</u>
2019	10	\$ 295,000.00
2020	10	\$ 270,000.00
2021	10	\$ 276,000.00
2022	10	\$ 305,000.00
2023	10	\$ 332,000.00
Totals	50	\$ 1,478,000.00

Paying Cash to follow recommended vehicle replacement will need an ever

*Does not include aftermarket items

**Sample budget for Illustration only, each year changes

*** average annual mileage 7500k

Taxes if any not illustrated

City of Marshall budget plan

Model	Replace with model	Vehicle Budget Needed	Avg Vehicle Budget Current
2016 Ford Explorer	Pursuit	\$ 33,000.00	
2016 Ford Explorer	Pursuit	\$ 33,000.00	
1993 Chevy Pickup - G	1/2 Ton Pickup Ext 4x4	\$ 28,000.00	
000 1/2 TON CHEVY PICKUP - G	1/2 Ton Pickup Ext 4x4	\$ 28,000.00	
2003 Chevy 4 x 4 - G	1/2 Ton Pickup Ext 4x4	\$ 28,000.00	
2003 Chevy Silverado - G	1/2 Ton Pickup Ext 4x4	\$ 28,000.00	
2003 Dodge Van	minivan	\$ 25,000.00	
2003 PICKUP - G/D	1/2 Ton Pickup Ext 4x4	\$ 28,000.00	
004 Ford Excursion # 306 PC1-	Large Suv	\$ 36,000.00	
2004 PICKUP - P8 - G	1/2 Ton Pickup Ext 4x4	\$ 28,000.00	
		\$ 295,000.00	\$ 124,000.00
2005 CHEVY IMPALA - G	small SUV	\$ 20,000.00	
2005 Chevy VAN - G	Cargo Van	\$ 30,000.00	
2010 Chevy Impala	small SUV	\$ 20,000.00	
2005 CHEVY IMPALA - G (Grey)	small SUV	\$ 20,000.00	
2006 Chevy Pickup - G	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
006 Chevy Pickup & Tank - G/D	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
2006 F250 PICKUP - G	3/4 ton pickup	\$ 30,000.00	
2006 Chevy 2500 - G	3/4 ton pickup	\$ 30,000.00	
2007 Ford F150 Pickup - G	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
2007 Dodge Pickup - G	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
		\$ 270,000.00	\$ 124,000.00
2007 Chevy Extended Cab - G	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
2007 Chevy Pickup - P2 - G/D	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
2007 Ford F150 Pickup - G	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
2009 Chevy Malibu	small SUV	\$ 20,000.00	
2009 Ford F450 - D	F450	\$ 35,000.00	
2010 Ford Escape - G	SUV	\$ 26,000.00	
2011 Ford F250 - F3 - G/D	3/4 ton pickup	\$ 30,000.00	
2011 Ford F350 - D	1 ton pick up	\$ 35,000.00	
2012 CHEVY IMPALA - G	small SUV	\$ 20,000.00	
2012 Chevy Impala	small SUV	\$ 20,000.00	
		\$ 276,000.00	\$ 124,000.00
2012 Dodge Pickup - G/D	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
2012 Dodge Pickup - G	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	

2013 Ford F150 - G	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
2013 Chevy 1 Ton - D	1 ton pick up	\$ 35,000.00	
2014 Dodge Pickup	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
2015 Dodge Ram Pickup - G	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
2015 Dodge Ram Pickup - G	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
2016 Dodge Ram Pickup - Gas	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
2016 Dodge Ram - 5483	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
2016 Dodge Pickup - G	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
		\$ 305,000.00	\$ 124,000.00

2017 Dodge Pro Master Van	Cargo Van	\$ 30,000.00	
2017 Ford Explorer	Pursuit	\$ 33,000.00	
2017 Ford Explorer	Pursuit	\$ 33,000.00	
2017 Dodge Durango	Large Suv	\$ 36,000.00	
2017 Ford Explorer	Pursuit	\$ 33,000.00	
2017 Ford Explorer	Pursuit	\$ 33,000.00	
2017 Chevy 1 Ton - D	1 ton pick up	\$ 35,000.00	
2018 Chevrolet Tahoe	Large Suv	\$ 36,000.00	
2018 Ford Explorer	Midsize Suv	\$ 33,000.00	
2018 Dodge Ram Pickup - G	1/2 Ton Pickup Ext 4x4	\$ 30,000.00	
		\$ 332,000.00	\$ 124,000.00

Enterprise Average Annual Budget

<u>Totals</u>	<u>Enterprise Vehicle Budget</u>	<u>Maintenance Expense</u>	<u>Budget Enterprise</u>
\$ 233,275.00	\$ 36,700.00	\$ 35,640.00	\$ 57,910.71
\$ 233,275.00	\$ 96,660.00	\$ 29,880.00	\$ 54,214.29
\$ 233,275.00	\$ 144,620.00	\$ 21,960.00	\$ 50,517.86
\$ 233,275.00	\$ 115,520.00	\$ 16,080.00	\$ 44,647.06
\$ 233,275.00	\$ 124,820.00	\$ 12,600.00	\$ 43,125.00
\$ 1,166,375.00	\$ 518,320.00	\$ 116,160.00	\$ 250,414.92

\$ 281,480.08 Total avg current \$ 233,275.00

Total avg Enterprise \$ 176,978.98

higher vehicle budget

ENTERPRISE Replacement Year	Resale estimate at Replacement Year	Term		total of lease payments annually	Estimated Lease Payments
2019	\$ 9,500.00	48	2019	\$ 64,200.00	\$ 675
2019	\$ 9,000.00	48	total	\$ 64,200.00	\$ 500
2019	\$ 500.00	60			\$ 500
2019	\$ 500.00	60			\$ 500
2019	\$ 1,500.00	60			\$ 500
2019	\$ 500.00	60			\$ 500
2019	\$ 500.00	60			\$ 400
2019	\$ 1,500.00	60			\$ 500
2019	\$ 1,500.00	60			\$ 600
2019	\$ 2,500.00	60			\$ 500
	\$ 27,500.00				\$ 5,350
2020	\$ 3,000.00	60	2019	\$ 64,200.00	\$ 360
2020	\$ 3,000.00	60	2020	\$ 54,960.00	\$ 500
2020	\$ 2,500.00	60	total	\$ 119,160.00	\$ 360
2020	\$ 500.00	60			\$ 500
2020	\$ 1,500.00	60			\$ 500
2020	\$ 1,500.00	60			\$ 500
2020	\$ 2,500.00	60			\$ 500
2020	\$ 2,000.00	60			\$ 500
2020	\$ 2,000.00	60			\$ 500
2020	\$ 4,000.00	60			\$ 500
	\$ 22,500.00				\$ 4,380
2021	\$ 2,000.00	60	2019	\$ 64,200.00	\$ 525
2021	\$ 2,000.00	60	2020	\$ 54,960.00	\$ 525
2021	\$ 2,000.00	60	total	\$ 177,120.00	\$ 360
2021	\$ 500.00	60			\$ 600
2021	\$ 8,000.00	60			\$ 450
2021	\$ 2,000.00	60			\$ 600
2021	\$ 6,500.00	60			\$ 360
2021	\$ 1,000.00	60			\$ 360
2021	\$ 2,000.00	60			\$ 360
	\$ 32,500.00				\$ 4,830
2022	\$ 8,000.00	60	2019	\$ 64,200.00	\$ 525
2022	\$ 8,000.00	60	2020	\$ 54,960.00	\$ 525

2022	\$	8,000.00
2022	\$	12,000.00
2022	\$	12,000.00
2022	\$	15,000.00
2022	\$	13,000.00
2022	\$	15,000.00
2022	\$	15,000.00
2022	\$	13,500.00
	\$	119,500.00

2023	\$	8,500.00
2023	\$	7,000.00
2023	\$	7,000.00
2023	\$	7,000.00
2023	\$	6,500.00
2023	\$	6,000.00
2023	\$	18,000.00
2023	\$	18,000.00
2023	\$	9,000.00
2023	\$	16,000.00
	\$	103,000.00

60	2021	\$	57,960.00	\$	525
60	2023	\$	63,900.00	\$	600
60	total	\$	241,020.00	\$	525
60				\$	525
60				\$	525
60				\$	525
60				\$	525
60				\$	525
				\$	5,325

60	2019	\$	64,200.00	\$	525
48	2020	\$	54,960.00	\$	675
48	2021	\$	57,960.00	\$	675
60	2023	\$	63,900.00	\$	600
48	2023	\$	73,800.00	\$	675
48	total	\$	314,820.00	\$	675
60				\$	600
60				\$	600
60				\$	600
60				\$	525
				\$	6,150

Avg Equity per
₹ 2,750.00

\$ 64,200

\$ 2,250.00

₹ 54,500

\$ 3,250.00

\$ 57,960

\$ 11,950.00

\$ 63,900

\$ 10,300.00

\$ 73,800

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DEPARTMENT

1	Police Department	2016	
2	Police Department	2016	
3	Building Maintenance	1993	
4	Public Ways	2000	
5	Wastewater Treatment Facility	2003	
6	Community Planning	2003	
7	Library	2003	
8	Airport	2003	
9	Chemical Assessment Team	2004	
10	Street	2004	
11	Motor Pool	2005	
12	Wastewater Treatment Facility	2005	
13	Police Department	2010	
14	Community Planning	2005	
15	Wastewater Treatment Facility	2006	
16	Park Maintenance	2006	
17	Engineer	2006	
18	Engineer	2006	
19	Wastewater Treatment Facility	2007	
20	Park Maintenance	2007	
21	Surface Water	2007	
22	Street	2007	
23	Public Ways	2007	
24	Police Department	2009	
25	Wastewater Treatment Facility	2009	
26	Motor Pool	2010	
27	Street	2011	
28	Airport	2011	
29	Motor Pool	2012	
30	Wastewater Treatment Facility	2012	
31	Park Maintenance	2012	
32	Engineer	2012	
33	Park Maintenance	2013	
34	Street	2013	
35	Police Department	2014	
36	Park Maintenance	2015	
37	Street	2015	
38	Wastewater Treatment Facility	2016	
39	Engineer	2016	
40	Street	2016	
41	Studio One	2017	30000
42	Police Department	2017	30000
43	Police Department	2017	30000
44	Police Department	2017	30000
45	Police Department	2017	30000

46	Police Department	2017	30000
47	Park Maintenance	2017	30000
48	Police Department	2018	
49	Police Department	2018	
50	Park Maintenance	2018	

<u>Vehicle Description</u>	<u>Current Mileage</u>
2016 Ford Explorer	2019 (4 year rotation) 68,522
2016 Ford Explorer	2019 (4 year rotation) 81,350
1993 Chevy Pickup - G	
2000 1/2 TON CHEVY PICKUP - G	
2003 Chevy 4 x 4 - G	58,900
2003 Chevy Silverado - G	102,746
2003 Dodge Van	
2003 PICKUP - G/D	
2004 Ford Excursion # 306 PC1- G	
2004 PICKUP - P8 - G	
2005 CHEVY IMPALA - G	38,929
2005 Chevy VAN - G	18,500
2010 Chevy Impala	2020 (10 year rotation) 34,945
2005 CHEVY IMPALA - G (Grey)	101,511
2006 Chevy Pickup - G	79,000
2006 Chevy Pickup & Tank - G/D	80,000
2006 F250 PICKUP - G	61,335
2006 Chevy 2500 - G	80,290
2007 Ford 150 Pickup - G	78,000
2007 Dodge Pickup - G	35,000
2007 Chevy Extended Cab - G	
2007 Chevy Pickup - P2 - G/D	
2007 Ford F-150 Pickup - G	
2009 Chevy Malibu	122,566
2009 Ford F450 - D	20,000
2010 Ford Escape - G	46,345
2011 Ford F250 - P9 - G/D	
2011 Ford F350 - D	
2012 CHEVY IMPALA - G	72,970
2012 Chevy Impala	49,200
2012 Dodge Pickup - G/D	20,000
2012 Dodge Pickup - G	20,580
2013 Ford F150 - G	25,000
2013 Chevy 1 Ton - D	
2014 Dodge Pickup	2023 (10 year rotation) 34,283
2015 Dodge Ram Pickup - G	18,000
2015 Dodge Ram Pickup - G	
2016 Dodge Ram Pickup - Gas	16,000
2016 Dodge Ram - 5483	12,981
2016 Dodge Pickup - G	
2017 Dodge Pro Master Van	4,111
2017 Ford Explorer	2021 (4 year rotation) 33,554
2017 Ford Explorer	2021 (4 year rotation) 30,252
2017 Dodge Durango	2027 (10 year rotation) 9,784
2017 Ford Explorer	2020 (4 year rotation) 56,440

2017 Ford Explorer	2020 (4 year rotation)	72,730
2017 Chevy 1 Ton - D		5,300
2018 Chevrolet Tahoe	2025 (7 year rotation)	5,880
2018 Ford Explorer	2025 (7 year rotation)	5,435
2018 Dodge Ram Pickup - G		4,900

Vehicle Identification Number

1FM5K8AR7GGB07037

1FM5K8AR5GGB07036

1GCEK14KXPZ173225

1GCEC14WXYZ322685

1GCEK14V43Z312656

2GCEK19T631298744

2B4HB15X92K127420

1GTHK24U23E279156

1GCHK29U34E340556

1G1ZG57B19F184729

1GCGG25V651228497

2G1WA5EK3A1197629

2G1WF52E059353066

1GCEC14V66Z284411

1D7HA18P37J620732

1GCHK23U56F226939

1FTSW21586EB61897

1FTRF14V67NA76742

1D7HA18P37J620732

1GCEK19C17Z622843

1GCHC24K97E568987

1FTRF14V87KD10445

2G1WF52E159351746

1FDAF46R49EA98168

2G1WF5E36C1212587

1FTBF2B6XBEC16688

1FDRF3HT3BEA65190

1FMCU0C71AKA03713

2G1WF5E30C1211242

3C6LD5AT3CG241131

1C6RD7FP2CS291495

1FTMF1CMXDKE72236

1GB3KZC82DF177055

1C6RR7KT4DS698577

1C6RR7FT5FS738386

3C6JR7DTXFG660985

3C6JR7DT3GG318540

1C6RR7FTXGS385483

3C6JR7DT5GG318541

3C6TRVBG5HE534549

1FM5K8AR9HGC78549

1FM5K8AR5HGC78550

1C4RDJFG6HC857617

1FM5K8AR6HGA13099

1FM5K8AR9HGA13100

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1GNSK0EC3JR345928

1FM5K8AR3JGC18143

3C6TR5CT1JG242323





CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 26, 2019
Category:	NEW BUSINESS
Type:	INFO/ACTION
Subject:	Enterprise Fleet Management for City of Marshall
Background Information:	Division Directors, City Clerk and City Administrator reviewed information on a fleet management program for the City of Marshall. Regular cost-benefit analysis and scheduling of replacement vehicles can result in overall savings for the City of Marshall. Staff recommended a review by full Council.
Fiscal Impact:	See attached Budget Plan provided by Enterprise
Alternative/ Variations:	No action
Recommendations:	Direct City Clerk Kyle Box to work with Finance Department to bring back a formalized plan to City Council for approval



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 26, 2019
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider Appointments to the Various Boards, Commissions, Bureaus and Authorities.
Background Information:	The City of Marshall has various openings on the Boards, Commission, Bureaus and Authorities. Interviews were conducted on Tuesday, February 12 and 26, 2019 with the City Council.
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	approval of appointments to the various boards, commissions, bureaus and authorities.

City of Marshall Boards and Commissions

Airport Commission	Incumbent	New Applicants
1 opening (1) unexpired term to expire 5/31/19		

Adult Community Center Commission	Incumbent	New Applicants
1 opening (1) unexpired term to expire 5/31/19		

Community Services Advisory Board	Incumbent	New Applicants
4 openings (4) expired term to expire 2/28/22	Jennifer Andries Dr. Dwight Watson Nathan Doose	

Library	Incumbent	New Applicants
1 opening (1) unexpired term to expire 12/31/19		Aimee Shouse

Planning	Incumbent	New Applicants
1 opening (1) unexpired term to expire 12/31/19		Cathy Lee



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 26, 2019
Category:	CONSENT AGENDA
Type:	INFO/ACTION
Subject:	Preliminary Plat of Foley Addition - Introduce Plat and Call for Public Hearing.
Background Information:	<p>Attached please find a copy of the preliminary plat of Foley Addition in Marshall, Minnesota.</p> <p>As the property has not been platted before, the property needs to be subdivided prior to the subdivision and sale of a portion of the property.</p> <p>The owner of the property has requested a subdivision of his parcel to allow the sale of the southwesterly portion of the property.</p> <p>The property lines will be reviewed to ensure proper setbacks of the existing buildings within the proposed platted lots.</p> <p>Attached please find a copy of the Engineer's Report of Preliminary Plat Review. Copies of the proposed subdivision were sent to the local utility companies for their review and comments.</p> <p>At the Planning Commission meeting on February 13, 2019, Steen made a motion, seconded by Knieff to recommend approval of the preliminary plat to the City Council with the easements as requested by the utility companies and to call for public hearing to be held on March 13, 2019. All voted in favor.</p>
Fiscal Impact:	The applicant will be billed for all direct costs relating to the platting process.
Alternative/Variations:	No alternative actions recommended.
Recommendations:	that the Council call for public hearing on the Preliminary Plat of Foley Addition to be held at the March 12, 2019 City Council meeting, as per the recommendation of the Planning Commission.

Preliminary Plat of FOLEY ADDITION

LAND DESCRIPTION

All that portion of the Northeast Quarter of Section Five (5), Township One Hundred Eleven (111), Range Forty-One (41), lying within the following boundary lines: Beginning at the intersection of the southerly line of Main Street extended in the City of Marshall Ten (10) feet northwesterly from the intersection of the southerly line of said Main Street extended in the City of Marshall with the east line of Section Five (5), running thence northwesterly along said southerly line of Main Street extended in the City of Marshall a distance of 100 feet, thence southwesterly at right angles a distance of 264 feet to a point distant northeasterly one hundred (100) feet from center line of main track of the Winona and St Peter Railroad Company's right of way as measured at right angles thereto, thence southeasterly and parallel with said center line of the main track to intersection of line drawn southwesterly and at right angles to said southerly line of said Main Street extended from point of beginning; thence northeasterly in a direct line to said point of beginning, EXCEPT the southwesterly half thereof.

AND

The Southwesterly Half of the following described property, to wit:

All that portion of the Northeast Quarter of Section Five (5), Township One Hundred Eleven (111), Range Forty-One (41), lying within the following boundary lines, viz: Beginning at a point on the Southerly line of Main Street extended in the City of Marshall Ten (10) feet Northwesterly from the intersection of the Southerly line of said Main Street extended in the City of Marshall with the East line of said Section Five (5), and running thence Northwesterly along said Southerly line of said Main Street extended in the City of Marshall a distance of One Hundred (100) feet, thence Southwesterly at right angles a distance of 264 feet to a point distant Northeasterly One Hundred (100) feet from center line of main track of the Winona and St Peter Railroad Company's right-of-way as measured at right angles thereto, thence Southeasterly and parallel with said center line of the main track to intersection of line drawn Southwesterly and at right angles to said Southerly line of said Main Street extended from point of beginning, thence Northeasterly in a direct line to said point of beginning.

OWNERS:

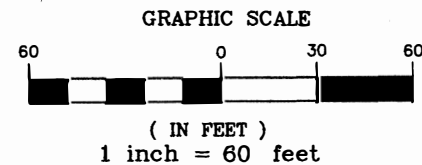
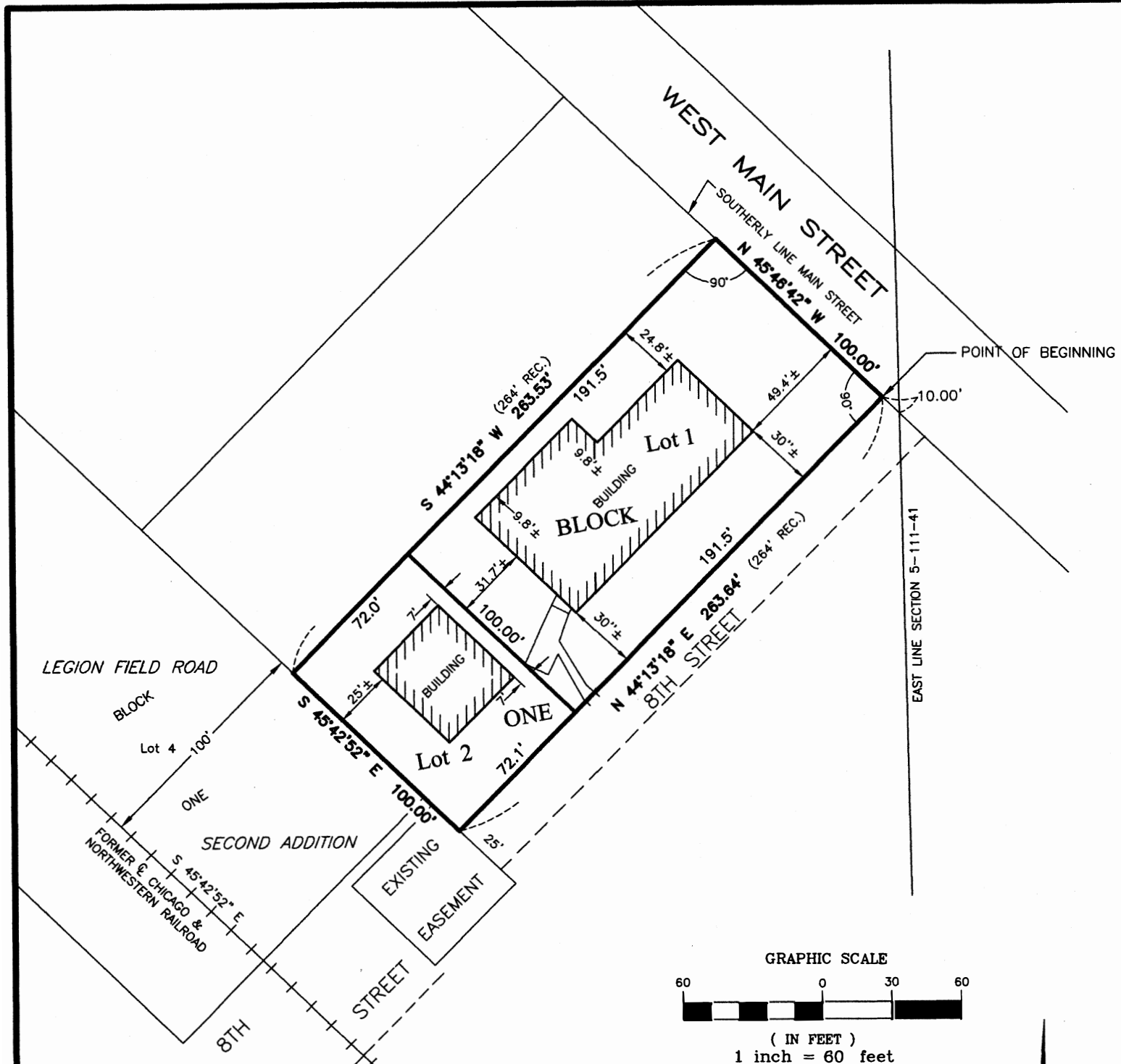
Patrick E. Foley Revocable Living Trust
and
Doris M. Foley Revocable Living Trust

AREAS:

TOTAL = 26359± SQ. FT.
LOT 1 = 19150± SQ. FT.
LOT 2 = 7209± SQ. FT.

ZONING:

B3 - GENERAL BUSINESS



BEARINGS BASED ON LYON COUNTY
COORDINATE SYSTEM (1996 ADJ.)

LEGEND

These standard symbols will
be found in the drawing.

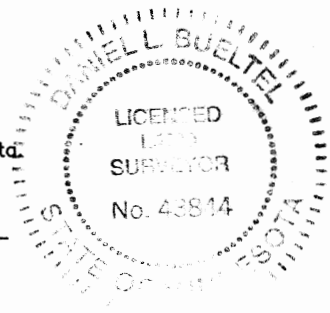
- MONUMENTS FOUND
- MONUMENTS SET- 5/8" IRON
W/SEAL #43844

SURVEYOR'S CERTIFICATION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Daniel L. Bueltel
DANIEL L. BUELTEL LICENSE NO: 43844

DATE: DECEMBER 17, 2018



**ENGINEER'S REPORT
 PRELIMINARY PLAT REVIEW**

Subdivision Name: Foley Addition

Quarter NE¹/₄ Section 5 Township 111N Range 41W

Owner's Name: Patrick E. Foley & Doris M. Foley Revocable Living Trust

Surveyor: Daniel L. Beultel Reg. No. 43844

Sec. 66-54. Information required. (1) Preliminary subdivision plat.		Yes	No	N/A	Comments
a.	Scale 1" = 100' or larger	X			
b.	Subdivision and owner names	X			
c.	Legal description and location sketch	X			
d.	Date, scale and north arrow	X			
e.	Acreage	X			
f.	Zoning classification	X			
g.	Contours			X	
h.	Boundary line bearings and distances	X			
i.	Easement			X	
j.	Street names, elevations and grades			X	

41

Sec. 66-54. Information required. (1) Preliminary subdivision plat.		Yes	No	N/A	Comments
k.	Utilities			X	
l.	Lot lines, numbers and dimensions	X			
m.	Park land			X	
n.	Setbacks		X		In accordance with City Code.
o.	Natural drainageways			X	
p.	Other related information			X	
q.	Covenants and restrictions			X	
r.	Improvement plans and financing			X	
s.	Future platting			X	
t.	Variance request		X		
u.	Floodway and flood zone designations			X	
v.	Certificates of approval		X		To be included in Final Plat.

Sec. 66-54. Information required. (2) Other preliminary plans.		Yes	No	N/A	Comments
a.	Drainage and grading plans 1. Existing and proposed drainage.			X	
	2. Drainage flow facility.			X	
b.	Utility plans			X	

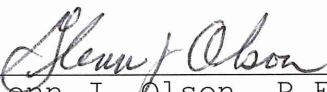
CITY ENGINEER'S RECOMMENDATIONS:

Approve.

DATE RECEIVED: January 29, 2019

DATE REVIEWED: February 6, 2019

PLANNING COMMISSION REVIEW DATE: February 13, 2019



 Glenn J. Olson, P.E.
 Director of Public Works/City Engineer

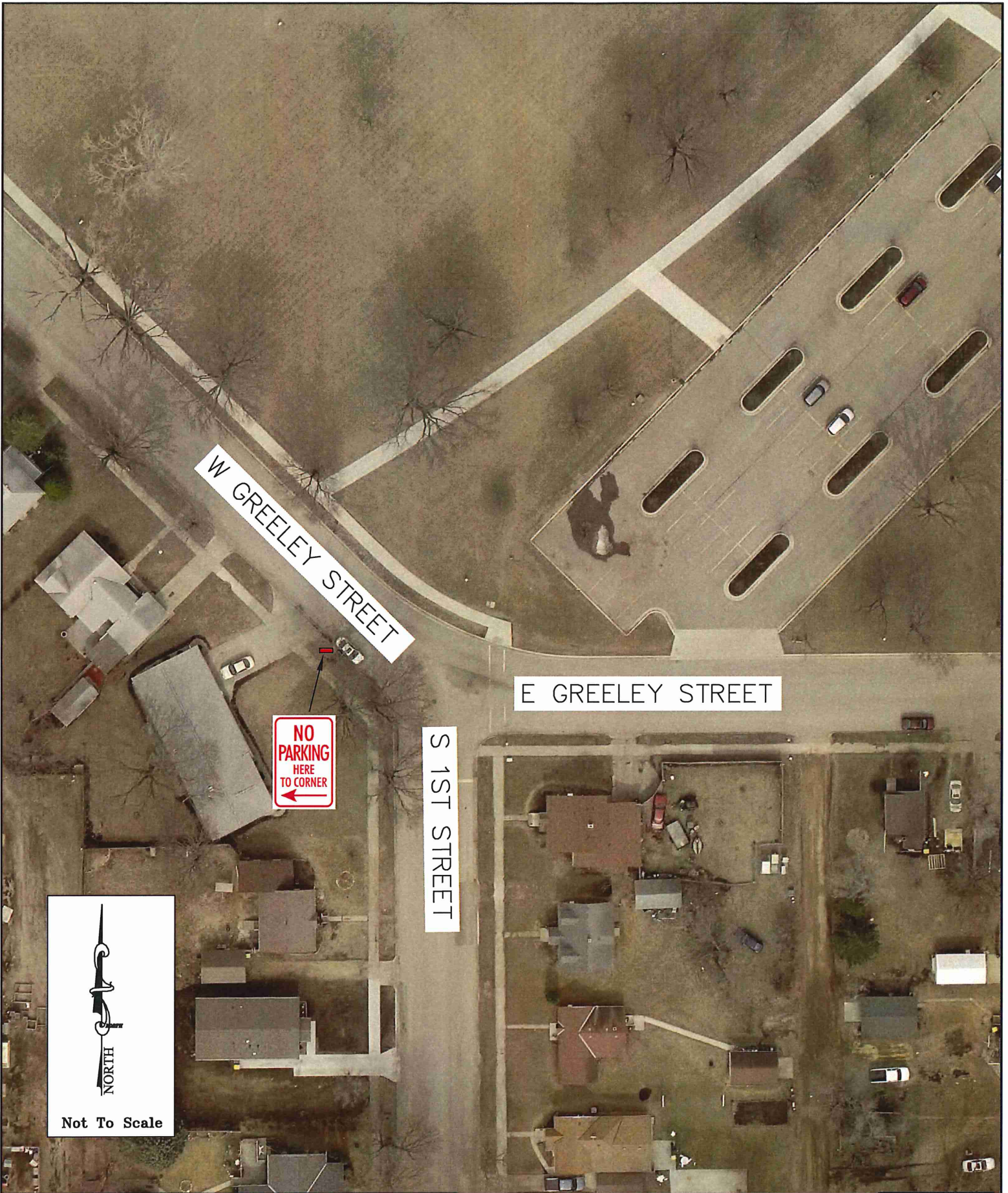
Copies to: City Administrator
 Building Official
 Senior Engineering Technician

43



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 26, 2019
Category:	CONSENT AGENDA
Type:	INFO/ACTION
Subject:	Consider Resolution for Traffic Control Signage at the Intersection of South 1 st Street and Greeley Street.
Background Information:	<p>A resident had requested a review of the traffic control signage in the area shown on the attached map, specifically involving sight distance issues when vehicles are parked adjacent to the southwest corner of the intersection on Greeley Street.</p> <p>Attached is a recommended traffic control layout for the area. It includes installation of a new “No Parking Here to Corner ←” on the southwest side of the intersection at South 1st Street and Greeley Street.</p>
Fiscal Impact:	The cost of the sign will be funded from Account #101-60211-2227 (General Fund-Streets-Repair & Maintenance Other).
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt RESOLUTION NUMBER XXXX, which is the “Resolution Providing for Signage in the City of Marshall” for traffic control signage at the intersection of South 1 st Street and Greeley Street as shown on the attached map.

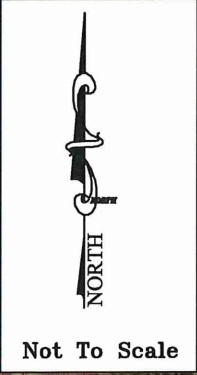


W GREELEY STREET

E GREELEY STREET

S 1ST STREET

NO
PARKING
HERE
TO CORNER
←



CITY ENGINEER'S OFFICE
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258

Exhibit A

DATE
02/20/19

143
Traffic Signage: S 1st St/Greeley St

SHEET NO.
1 OF 1

RESOLUTION NUMBER _____, SECOND SERIES

RESOLUTION PROVIDING FOR SIGNAGE
IN THE CITY OF MARSHALL

WHEREAS, City Code Sec. 74-26 provides for traffic control devices and markings; and,

WHEREAS, Sec. 74-26 of the City Code states:

“No device, sign or signal shall be erected or maintained for traffic or parking control unless the council shall first have approved and directed the same, except as otherwise provided in this section;”

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MARSHALL, MINNESOTA, that the Public Works Department cause such signs to be installed as designated below and shown on the attached map:

1. Install a new “No Parking Here to Corner ←” on the southwest side of the intersection at South 1st Street and Greeley Street.

Passed and adopted by the Common Council this 26th day of February, 2019.

ATTEST:

City Clerk

Mayor of the City of Marshall, MN

This Instrument Drafted By:
Glenn J. Olson, P.E.
Director of Public Works/City Engineer



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 26, 2019
Category:	COUNCIL REPORTS
Type:	INFO
Subject:	Commission/Board Liaison Reports
Background Information:	<p>Byrnes - Fire Relief Association and Regional Development Commission</p> <p>Schafer - Airport Commission, MERIT Center Board, City Council-County Board/Library Agreement & Operations Southwest Minnesota Amateur Sports Commission and SW Minnesota Emergency Communication Board</p> <p>Meister -Community Services Advisory Board, Cable Commission and Economic Development Authority</p> <p>Bayerkohler - Public Housing Commission, Planning Commission and Capital Equipment Review Committee</p> <p>DeCramer – Economic Development Authority and Utilities Commission</p> <p>Labat - Library Board, Police Advisory Board and Convention and Visitors Bureau</p> <p>Lozinski - Adult Community Center Commission and Joint Law Enforcement Center Management Committee and Marshall Area Transit</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	

City of Marshall, Minnesota
Investments
1/31/2019

	Amount	Interest Rate
OTHER INVESTMENTS:		
ACCOUNTS PAYABLE	8,004,010.00	0.00%
ACCOUNTS PAYABLE INTEREST BEARING - SWEEP	5,368,300.55	1.17%
GENERAL FUND/EDA/FIRE DEPT. SCHOLARSHIP	3,807,673.45	2.01%
GENERAL FUND AGENCY ACCT.	2,562,682.48	
WASTEWATER - CAPITAL RES. TRUST ACCT.	2,694,491.15	
ENDOWMENT FUND - AVERA	2,040,242.12	
CAPITAL PROJECTS - MONEY MARKET	2,028,661.11	0.33%
MSA/LIQUOR/SURFACE WATER - MONEY MKT.	2,076,686.60	0.33%
SPECIAL REVENUE - TIF - MONEY MARKET	4,004,439.26	0.45%
DEBT SERVICE - MONEY MARKET	3,239,370.66	0.45%
SPECIAL REVENUE - MONEY MARKET	2,278,866.56	0.33%
TOTAL OTHER INVESTMENTS	<u>38,105,423.94</u>	

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4549	A & B BUSINESS, INC I-IN58265	SRVC 1/21/-02/20	R	2/12/2019		408.16CR	111878	408.16
0658	AP DESIGN I-70049	BDNAMEPLATER.LABAT	R	2/12/2019		21.95CR	111879	21.95
0018	BORDER STATES ELECTRIC SUPPLY I-917023936	BALLAST	R	2/12/2019		33.62CR	111880	33.62
5351	CENGAGE LEARNING I-65963830	LYON COUNTY LARGE PRINT	R	2/12/2019		11.99CR	111881	11.99
0875	COMPUTER MAN INC I-280399 I-280400	UPGRADE48200 UPGRADELAPTOP	R R	2/12/2019 2/12/2019		140.00CR 179.00CR	111882 111882	319.00
3819	DACOTAH PAPER CO I-17336	BLDGSUPPLIES	R	2/12/2019		358.98CR	111883	358.98
4573	DEMCO I-6538685	SUPPLIES	R	2/12/2019		666.89CR	111884	666.89
1271	HENLE PRINTING COMPANY I-158602	NEWSLETTERJAN_FEB	R	2/12/2019		117.84CR	111885	117.84
4552	INGRAM LIBRARY SERVICES I-37981971 I-38155843 I-38168920 I-38186968 I-38249095 I-38288682 I-38377133 I-38413955 I-38515535 I-38527073 I-38569940 I-38591060 I-38653310	MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS/SW EL GRANT MATERIALS MATERIALS MATERIALS MATERIALS MATERIALS	R R R R R R R R R R R R R	2/12/2019 2/12/2019 2/12/2019 2/12/2019 2/12/2019 2/12/2019 2/12/2019 2/12/2019 2/12/2019 2/12/2019 2/12/2019 2/12/2019 2/12/2019		86.54CR 222.10CR 27.00CR 398.49CR 53.38CR 100.60CR 255.42CR 52.03CR 145.00CR 15.27CR 333.09CR 854.90CR 115.23CR	111886 111886 111886 111886 111886 111886 111886 111886 111886 111886 111886 111886 111886	2,659.05
VOID	VOID CHECK		V	2/12/2019			111887	**VOID**

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4578	LIBRARY JOURNAL I-201902043143	1YRSUBSCRIPTION	R	2/12/2019		157.99CR	111888	157.99
6026	LIBRARY STORE I-387304	LABELS	R	2/12/2019		215.30CR	111889	215.30
6072	LUND, CHELSEA I-MLCL17	MARAKETING/DESIGN	R	2/12/2019		52.50CR	111890	52.50
1545	LYON COUNTY HIGHWAY DEPARTMENT I-201902113173	VANGAS	R	2/12/2019		28.86CR	111891	28.86
1623	MARSHALL INDEPENDENT, INC I-201902083166	1YR030520	R	2/12/2019		182.00CR	111892	182.00
6246	MARSHALL MUNICIPAL UTILITIES ** I-201902083167	SRVC12/28/18-01/29/19	R	2/12/2019		3,810.37CR	111893	3,810.37
1958	NORTHERN BUSINESS PRODUCTS, INC C-C3700270 I-3700270 I-3722610	SUPPLIES SUPPLIES SUPPLIES	R R R	2/12/2019 2/12/2019 2/12/2019		17.89 50.88CR 13.69CR	111894 111894 111894	46.68
5891	ONE OFFICE SOLUTION I-18591501 I-18595520 I-18638771	PROCESSING PSMANAGERDESK SUPPLIES	R R R	2/12/2019 2/12/2019 2/12/2019		3.00CR 290.00CR 31.98CR	111895 111895 111895	324.98
6234	PERMA-BOUND I-180190500 I-180550601	SWELGRANT SWELGRANT	R R	2/12/2019 2/12/2019		1,023.04CR 27.88CR	111896 111896	1,050.92
4548	PLUM CREEK LIBRARY SYSTEM I-IV24988	PLUMCREEKSERVICES	R	2/12/2019		35,765.66CR	111897	35,765.66
1	SCHOOL SPECIALTY I-208122324166	WISHTREE	R	2/12/2019		368.97CR	111898	368.97
2318	SOUTHWEST SANITATION INC. I-201902083168	SRVC 01/01-01/31	R	2/12/2019		116.46CR	111899	116.46
5733	VAST BROADBAND I-201902043144	SRVC0126-02/25	R	2/12/2019		89.92CR	111900	89.92

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4489	VERIZON WIRELESS I-9821801163	SRVC01/09-02/08	R	2/12/2019		59.61CR	111901	59.61
4740	WELLS FARGO-LIBRARY I-201902083169 I-201902113174 I-201902113175	WELLS FARGO-LIBRARY DVDORDER DVDORDER	R	2/12/2019 2/12/2019 2/12/2019		1,492.91CR 460.78CR 265.28CR	111902 111902 111902	 2,218.97
VOID	VOID CHECK		V	2/12/2019			111903	**VOID**

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	24	0.00	49,086.67	49,086.67
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	2	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	26	0.00	49,086.67	49,086.67

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
211	2/2019	49,086.67CR
=====		
ALL		49,086.67CR

February 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5 4:30 p.m. Airport Commission	6 4:45 p.m. Community Services Advisory Board	7	8	9
10	11 3:30 p.m. Public Housing Commission 4:00 p.m. Library Board	12 5:30 p.m. Regular City Council Meeting	13 5:30 p.m. Planning Commission	14	15	16
17	18 City Hall Closed – Presidents Day	19 4:30 p.m. Marshall Municipal Utilities Commission	20 12:00 p.m. EDA	21 2:00 p.m. CVB Board Meeting	22	23
24	25	26 5:30 p.m. Regular City Council Meeting	27	28		

March 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5 4:30 p.m. Airport Commission	6 4:45 p.m. Community Services Advisory Board	7	8	9
10	11 3:30 p.m. Public Housing Commission 4:00 p.m. Library Board	12 5:30 p.m. Regular City Council Meeting	13 12:00 p.m. Adult Community Center 5:30 p.m. Planning Commission	14	15	16
17	18	19 4:30 p.m. Marshall Municipal Utilities Commission	20 12:00 p.m. EDA	21 2:00 p.m. CVB Board Meeting	22	23
24	25	26 5:30 p.m. Regular City Council Meeting	27	28	29	30
31						

April 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 4:30 p.m. Airport Commission	3	4	5	6
7	8 3:30 p.m. Public Housing Commission 4:00 p.m. Library Board	9 5:30 p.m. Regular City Council Meeting	10 5:30 p.m. Planning Commission	11	12	13
14	15	16 4:30 p.m. Marshall Municipal Utilities Commission	17 12:00 p.m. EDA	18 2:00 p.m. CVB Board Meeting	19	20
21	22	23 5:30 p.m. Regular City Council Meeting	24	25	26	27
28	29	30				